

KALAMAZOO TRANSIT AUTHORITY BOARD MEETING

Minutes of September 25, 2015

Members Present: Chairperson Garrylee McCormick
Lynn North
Zach Lassiter
JJ Meddaugh
Ken Jones
Connie Micklin

Excused Members: None

Unexcused Members: None

City Commission Liaison Present: None

Staff Members Present: Sean McBride, Executive Director
Joan Melekian, Admin Office Specialist
Kathy Schultz, Special Projects Coordinator
Laura Smith, Admin. Division Manager

Others Present: Cheryl Lord, Oakwood Neighborhood Assoc.
Megan Arndt, KATS

Chair Garrylee McCormick called the meeting of the Transit Authority Board of Directors to order at 8:17 a.m.

Introductions

Introduction of the board was made by Joan Melekian, Metro Transit staff and guests present.

Changes and Additions to the Agenda

Chairperson Garrylee McCormick added under VIII Action Items; e – Elect Policy Committee member to KATS and f – Nomination of Vice Chair for TAB

Public Comments on Non-Agenda Items

None

Review of Comprehensive Transfer Agreement – Sean McBride presented a PowerPoint presentation outlining the Comprehensive Transfer Agreement. In his overview of this Transfer Agreement, Sean recapped the progression in regionalizing public transit starting with the creation of the Kalamazoo County Transportation Authority in 2005. Its purpose, to create long term funding for the demand response system by passing millages in 2006, 2009 and 2013 and also to transition public transit from a department within the City of Kalamazoo to a regional authority. On the agenda for the next City Commission meeting on Mon. Oct. 19, 2015.

*Attached hand-out provided to the Board.

(cont.)

Issues / Items for City Manager / City Commission – 1) Appointment of Connie Micklin to the TAB as of Aug. 17, 2015. 2) Approval to purchase 12 vans for the demand response service on Sept. 8, 2015

Action Items:

a. Meeting minutes of July 24, 2015 – Motion for approval of the minutes as presented made by Ken Jones, supported by Zach Lassiter. Motion carried unanimously.

b. Income and Expense Statement for August 2015 – Motion for approval of the I & E Statement as presented made by JJ Meddaugh, supported by Ken Jones. Motion carried unanimously.

c. Executive Services Agreement – Motion to accept and sign the agreement made by Ken Jones, supported by Zach Lassiter. Motion carried unanimously.

d. Review & Accept – Fiscal Year 2014 Financial Statements – Motion to accept made by Lynn North, supported by JJ Meddaugh. Motion carried unanimously.

e. Appointment of alternate TAB Member to the KATS Policy Committee – Motion made by Ken Jones to appoint Board member Zach Lassiter as alternate to the KATS Policy Committee. Supported by Lynn North. Motion carried unanimously.

f. Appointment of Vice Chair to the TAB – Motion made by Lynn North to appoint Ken Jones as the new Vice Chair. Supported by JJ Meddaugh. Motion carried unanimously.

Discussion Summary Report: the following reports were provided for the Board

a. Diesel Fuel Report

b. Public Safety – Board member Zach Lassiter requested that KPS add more detail to their reports when calls were diverted to “downtown area”.

c. Kalamazoo Transportation Center (KTC)

d. Service Outside CCTA Boundaries

e. Route #4 – Oakland

At this time Cheryl Lord of the Oakwood Neighborhood Association addressed the Board with her concerns regarding the rerouting of #4 Oakland. She, as well as some of her neighbors, had relied on public transit over the years and would like to see service maintained in the area. She noted snow removal had been lacking in previous years along their bus route thereby creating additional issues as to the streets viability in being serviced by Metro Transit. Ms. Lord also noted that many residents in Oakwood are elderly or disabled and in greater need of service than those of Parkview neighborhood and that bus stops are not as readily available in their area. Ms. Lord asked the Board to reconsider the routing of Oakland Neighborhood that would better service their area and stressed the need for open communication when it comes to parking and making the streets more accessible for city buses and the residents as well.

Board member Ken Jones thanked Ms. Lord for her input addressing the concerns for the Oakwood Neighborhood and he agreed that TAB needs to continue its study of the area especially with upcoming transfer of the service to the CCTA. Although all must remain mindful of Routing Committee recommendations, further dialog at higher levels will need to continue to reach a more favorable outcome for all.

(cont.)

Information Items: the following reports were provided for the Board

Ridership Report – August 2015

Wheelchair Lift/Ramp Incident Report – August 2015

WMU Student Ridership – August 2015

Demand/Response Monthly Summary Report – August 2015

Miscellaneous Comments made by the Board:

Board member Lynn North commented that the number of violations reported from Public Safety at the KTC had recently declined and wondered why that was? Sean responded that since becoming more proactive with KPS and focusing on higher officer visibility at the KTC, the positive impact in the decreased number of violations should become a standard expectation moving forward.

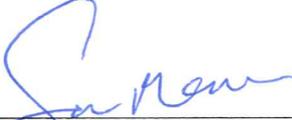
Board member Zach Lassiter once again asked that KPS give more detail in their reporting on the DAR's instead of the generalized term of "downtown". Sean agreed that the message would be passed on to the officers.

Public Comments:

Adjournment - TAB meeting was adjourned by Chair Garrylee McCormick at 9:14 a.m.

Minutes transcribed and presented by Joan M. Melekian

Reviewed and approved by:



Sean McBride
Executive Director
Metro Transit

10/23/15
Date