

## KALAMAZOO TRANSIT AUTHORITY BOARD MEETING

Minutes of October 23, 2015

Members Present:	Chairperson Garrylee McCormick Lynn North JJ Meddaugh Ken Jones Connie Micklin
Excused Members:	None
Unexcused Members:	None
City Commission Liaison Present:	None
Staff Members Present:	Sean McBride, Executive Director Joan Melekian, Admin Office Specialist Kathy Schultz, Special Projects Coordinator
Others Present:	Michelle McGowen, Disability Network Megan Arndt, KATS

Chair Garrylee McCormick called the meeting of the Transit Authority Board of Directors to order at 8:15 a.m.

### **Introductions**

Introduction of the board was made by Joan Melekian, Metro Transit staff and guests present.

### **Changes and Additions to the Agenda - none**

**Public Comments on Non-Agenda Items** – Michelle McGowen, Disability Network commented on the statistics for Metro County Connect (MCC) included in the packet. Michelle's concern was scheduling conflicts for MCC even up to 7 days before travel or those not accessible within the hour time frame of needed transport. September's MCC report stated 0 Non-Accommodated Trips and wanted to note there was at least 1 trip she was aware of that could not be accommodated. She wanted to note the accuracy of this reporting was vital to the service.

**Issues / Items for City Manager / City Commission** – On Monday, October 19<sup>th</sup> the City Commission approved the Comprehensive Transition Agreement by a 7 – 0 vote. Commission comments and feedback were very positive.

(cont.)

**Action Items:**

- a. Meeting minutes of September 25, 2015 – Motion for approval of the minutes as presented made by Ken Jones, supported by JJ Meddaugh. Motion carried unanimously.
  
- b. Recommendation for LAC Senior & Disability Community Representatives – Motion to approve the LAC recommendation to appoint 5 new members to the LAC Board made by Ken Jones, supported by Lynn North. Motion carried unanimously. Senior Community – Norma Berry, Sam Haywood and Richard Locke. Disability Community – Michelle Moxley and Brenda Stubbs.
  
- c. Recommendation to change the Unlimited Monthly Pass – Sean stated there had been recommendations to better serve our riders with discontinuing the use of monthly passes with the implementation of 30-day passes. Both costing \$60 dollars, the new pass would begin its 30 day validation when first put into use on our buses rather than the 30 day calendar month. Board member JJ Meddaugh commented that perhaps a 31 day pass would be better suited to accommodate our riders in need. Motion for approval of the new 31-day monthly pass to begin January 1, 2016 made by Ken Jones, supported by Lynn North. Motion carried unanimously.
  
- d. Imagine Kalamazoo 2025 Letter/Appointment – Sean recapped that the City of Kalamazoo is developing a Strategic Vision to guide the update of the 2010 Master Plan. Representatives from various boards were encouraged to serve on the Balanced Transportation Committee. Chairperson Garrylee McCormick stated that he had spoken with Ken Jones in regards to being Metro Transit's representative on this committee. Motion to approve Ken Jones as representative made by JJ Meddaugh, supported by Lynn North. Motion carried unanimously.

**Discussion Summary Report:** the following reports were provided to the Board

- a. Diesel Fuel Report
- b. Public Safety
- c. Resignation of Board member Zach Lassiter

Sean stated that 12 new Metro County Connect vans were in the process of being added to our fleet. Six of these vans are in the delivery process with six more vans coming in the near future.

**Information Items:** the following reports were provided for the Board

**Ridership Report** – September 2015

**Wheelchair Lift/Ramp Incident Report** – September 2015

**WMU Student Ridership** – September 2015

**Demand/Response Monthly Summary Report** – September 2015

**Rideshare Update** – Kathy Schultz updated the board on the progress of the Rideshare Program, which she started overseeing in June 2015, and handed out the new brochures introducing the program to rider's community wide. To date there are 35 people signed up for the program and those numbers are increasing slowly but anticipates faster growth in the months to come. Kathy also noted that as part of Bronson Hospitals 10-year anniversary of their recycling program and taking the initiative on addressing parking issues in Kalamazoo for their employees, there would be increased incentives to utilize the Rideshare Program as well as implementing the bus pass program. More information will be forthcoming.

(cont.)

**Miscellaneous Comments made by the Board:** JJ Meddaugh congratulated Sean on the transfer of Metro Transit to the CCTA. He also commented that it would be beneficial to have more transit rider representation on the new CCTA Board moving forward.

Ken Jones mirrored JJ's comments and was optimistic about the evolution of the new transit system.

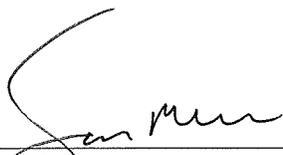
Garrylee McCormick also congratulated Sean on the transition of the transit system and invited all to the 20<sup>th</sup> Anniversary of the Russian Festival to be held on November 7<sup>th</sup>. It will be held at the Fetzer Center from 9 a.m. to 5 p.m. and will include approximately 30 visitors from Pushkin, Russia. Artists will offer master classes as well as restaurateurs offering local cuisine and goods and various entertainment and vendors.

**Public Comments:** Michelle McGowen commended the Community Service Program as beneficial for assisting agencies to partner with the community in providing transportation to those in need. Specifically the Project Connect program and cutting down on the expense of tokens for each ride needed. She also stated that Disability Networks travel trainer had coordinated a lot of the transportation for that event.

**Adjournment** - TAB meeting was adjourned by Chair Garrylee McCormick at 8:40 a.m.

Minutes transcribed and presented by Joan M. Melekian

Reviewed and approved by:

  
\_\_\_\_\_  
Sean McBride  
Executive Director  
Metro Transit

12/18/15  
Date