

**City of Kalamazoo
TRAFFIC BOARD
Minutes
August 9, 2018**

Stockbridge Main Conference Room, 1st Floor
415 Stockbridge, Kalamazoo, MI 49001

Traffic Board Members Present: James Baker, Director of Public Services
Matt Huber, Public Safety
Christina Anderson, City Planner, CP&D

Members Excused: Jeff Chamberlain, Deputy City Manager
Jim Ritsema, City Manager

City Staff: Karen Rutherford, Recording Secretary

Guests: Steve Loney, TowerPinkster
Leslie Hoffman, Central City Parking

1. CALL TO ORDER

Mr. Baker called the meeting to order at 2:00 p.m.

2. ROLL CALL

Mr. Baker conducted roll call and determined that the aforementioned members were present and quorum existed. Ms. Anderson supported by Mr. Huber, made a motion to excuse the aforementioned members. With a voice vote, the motion was carried.

3. APPROVAL OF AGENDA

There were no changes to the August 9, 2018 Agenda. Ms. Anderson supported by Mr. Huber, made a motion to approve the August 9, 2018 Agenda. With a voice vote, the motion was carried.

4. APPROVAL OF MINUTES (July 12, 2018)

There were no changes to the July 12, 2018 Traffic Board Minutes. Ms. Anderson supported by Mr. Huber, made a motion to approve the July 12, 2018 Traffic Board Minutes. With a voice vote, the motion was carried.

5. NEW BUSINESS

CD12 Project – Proposed New Layout of Edwards and Water Street

- Mr. Loney presented CD12 Project - Proposed New Layout of Edwards and Water St. Viewing the C001 Site development plan, Mr. Loney discussed Water Street noting the east end of the site where it intersects with Edwards Street they would like to increase public sidewalk/plaza area and vacate six on-street parking spaces along Water Street at the east end. Mr. Baker asked how many feet the vacated on-street parking area is. Mr. Loney stated he guessed it is about 150 feet from the corner of Edwards Street.
- Ms. Anderson asked if there was on-street parking on Edwards Street. Ms. Hoffman stated there is no parking on the west side of Edwards Street but there is currently parking on the east side of Edwards.
- Mr. Loney stated the main entrance is at the southeast corner of the property on Edwards Street. He anticipates there will be a fair amount of pedestrian traffic going in/out of the building. The tenants on the first floor will be community and schools, the Kalamazoo Promise Institute and Southwest Michigan First. They anticipate juvenile circulation in that space. They are trying to make the area more comfortable for them while they wait for their ride to pick them up.
- Ms. Anderson asked if there was on-street parking to the west side of Water Street. The site plan indicates there are five on-street parking spaces. Mr. Loney clarified the hard cut to the loading dock is approximately where the Lot 9 facility is currently. That location will move west to just before the curve.
- Mr. Loney stated the building will have about 310 parking spaces that are replacing the 180 parking spaces that are currently on Lot 9. Thirty of those spaces will be reserved for visitors of this building as well as the main street east property. The remainder will be available to the tenants of the building or public parking. The net gain for public parking is 180. They will be providing more parking than what currently exists. The parking control, equipment and fees will be the same as what the City is using at their other facilities, making the public comfortable using it.
- Ms. Anderson asked what the width of the new sidewalks would be. Mr. Baker stated taking away the on-street parking adds eight feet to the sidewalk. There is currently twelve feet of sidewalk making the sidewalk a total width of twenty feet. Mr. Loney stated this sidewalk would be from the Edwards and Water Street corner until it narrows back to the where the on-street parking begins.
- Mr. Baker expressed how much he loves this design, allowing flexibility for on-street café, benches, planters and a lot of room for changes for future plans.
- Ms. Anderson stated on street parking is good and pedestrian movement is good too. Mr. Baker noted it is good that there is a net parking increase at this facility.
- Ms. Hoffman stated there were 180 public parking spaces and asked how many spaces will be designated for public parking with the new site plan. Mr. Loney stated the population of

the building is the big question. There are 310 total parking spaces. There are 50 residential units in the building and the population of the other tenants is the question. Mr. Loney stated there could be about 60 needed for tenants.

- Ms. Anderson asked if there were a minimum number of parking spaces they have agreed to leave for public spaces. Mr. Loney stated there is a minimum of 30 allocated for visitors. Mr. Loney stated this doesn't answer her questions and stated he does not know the answer to that question.
- Ms. Hoffman stated she thought she read/heard there would be about 110 parking spaces for public but was not completely sure. Ms. Hoffman stated this is a beautiful design.
- Mr. Baker asked if this is this the right board to make the decision to allow this. Ms. Anderson responded yes, this is a traffic board issue. She feels it is a good location, with Arcadia across the street, and this is a good plan.
- Ms. Anderson asked for a motion to remove six on-street parking spaces on Water Street moving west from Edwards Street, on the south side of the street, in accordance with the attached C 001 Drawing submitted by TowerPinkster.
- **Mr. Huber, supported by Mr. Baker, made a motion to approve the removal of six on-street parking spaces on Water Street moving west from Edwards Street, on the south side of the street, in accordance with the attached C 001 Drawing submitted by TowerPinkster. With a voice vote, the motion was carried.**

6. OLD BUSINESS

Northside Neighborhood – No Stopping, No Standing, No Parking Signage

- Mr. Baker stated he had a meeting with Chief Coakley, Chief Vanderwiere and Chief Thomas to discuss the Northside Neighborhood – No Stopping, No Standing, No Parking signage. Mr. Baker stated that Public Safety and Traffic Engineering agreed and recommend no changes at this time. Mr. Baker stated there are areas where they would approve changes but there are areas due to current crime activity and current law enforcement efforts they would say no.
- Ms. Anderson stated the neighborhood has not approached her on this issue since they first discussed it.
- Mr. Baker stated the City is open to change. He stated changes need to be made through a signed petition from the property owners and brought to the Traffic Board Meeting for action.
- Ms. Anderson stated she would want to know in advance which streets are a “no” before signatures are obtained.

Vine Neighborhood Parking Discussion

- Ms. Anderson stated she approached staff in regards to the research that has been done for the Vine Neighborhood street widths. Mr. Baker stated he had Brian Burlingham working on this. Ms. Anderson stated she will need to get this information to have conversations this fall with the Vine Neighborhood. Ms. Anderson said she will contact him.

7. MISCELLANEOUS COMMENTS OR CONCERNS

Wildlife Signage

- Mr. Baker stated he has received emails regarding displaying signs to tell motorists to be careful of wildlife crossing the streets. Mr. Baker stated we should have signage around the ponds to remind motorists be careful of the geese crossing the streets.
- Mr. Huber stated having a sign would be good although it's not enforceable. Mr. Baker stated having a sign would be helpful to remind motorists to stop for the geese. Mr. Baker stated in Parkview Hills there are various types of wild life that come to the water features on either side of the road.
- Ms. Anderson stated she expects Parkview Hills to do their Neighborhood Plan next year and this would be a lovely discussion topic. Mr. Baker stated they would like to respond quicker than that since it sounds like it is a little bit of a problem for them.
- Mr. Baker stated a \$200 sign will help to remind motorists to stop for wild life and neighbors can point to signs to help remind the motorist as well. Mr. Huber stated he agrees with putting up signs.

Speed Bumps

- Mr. Baker stated speed bumps will be placed on Paterson just west of Holland Street, one on Maple Street, between Park and Burdick, one on W. Main hill, and one on Academy Street. Mr. Baker stated 600' is needed to place warning signs prior to speed bumps and another speed bump sign placed at the speed bump. Motorcyclist will need to be warned before going over them.
- Ms. Anderson asked if we will be issuing a press release to the neighborhoods about the speed bumps. Mr. Baker stated we can do a press release once they are placed. Mr. Baker stated he is pushing to get them in before school starts but there are a lot of things that he is pushing to get done before school starts. He doesn't want to issue a press release and then something happen and they don't get out.

- Ms. Anderson stated once Mr. Baker knows they are being placed, she can let the neighborhoods know at that time. She wants to let the neighborhood associations know in advance so when the speed bumps are placed, the associations will be aware and prepared with answers before they begin receiving calls about them.
- Mr. Huber asked how slow you have to go over them. Mr. Baker stated 25 mph. Mr. Baker stated they are table speed bumps; you go up, you're on a table and then down. These are wide speed bumps. He stated we will be painting a series of three stop bars that get thinner as you get closer to the speed bumps to bring attention to them.
- Mr. Baker stated he plans to keep the speed bumps in place until we begin snow plowing and then they will need to be removed. Mr. Huber asked if they would be bolted down and Mr. Baker replied they would be bolted down.
- Ms. Anderson stated she anticipates getting requests for them from other neighborhoods. Mr. Baker stated he anticipates requests for more of them as well as damage claims, but if they do the speed limit they will not damage their car.

8. NEXT MEETING

- Date: Thursday, September 13, 2018 at 2:00 P.M, 415 E. Stockbridge, Kalamazoo, Stockbridge Main Conference Room, 1st Floor
- Agenda items submitted to Karen Rutherford (rutherfordk@kalamazoo.org) by September 5, 2018.

Adjourn

- Mr. Baker asked for a motion to adjourn the meeting.
- **Ms. Anderson supported by Mr. Huber, made a motion to approve to adjourn the meeting. With a voice vote, the motion was carried.**
- The meeting adjourned at 2:36 p.m.

Submitted by: Karen Rutherford Date: 8-13-18
Recording Secretary

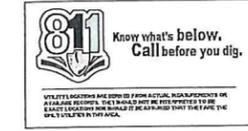
Approved by: Jane J. Roth Date: 9/13/18
Staff Liaison

LEGEND

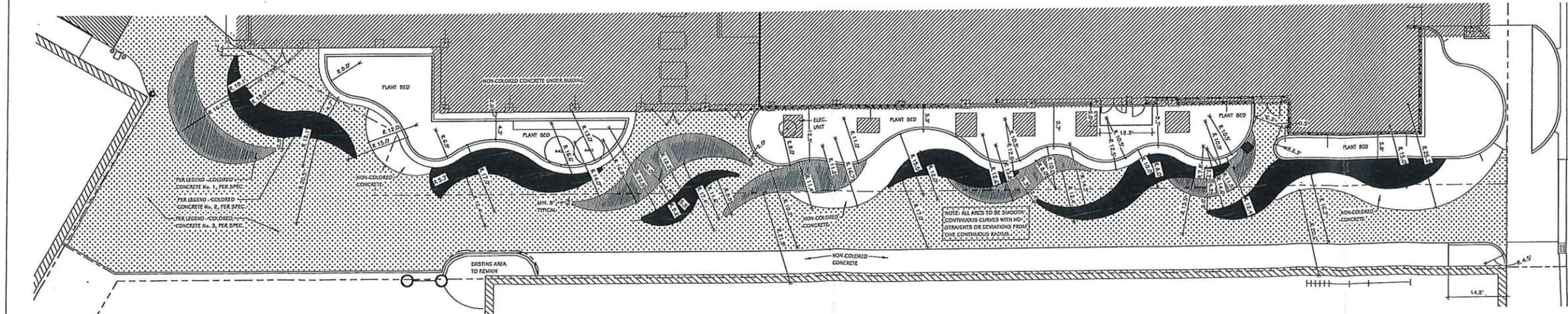
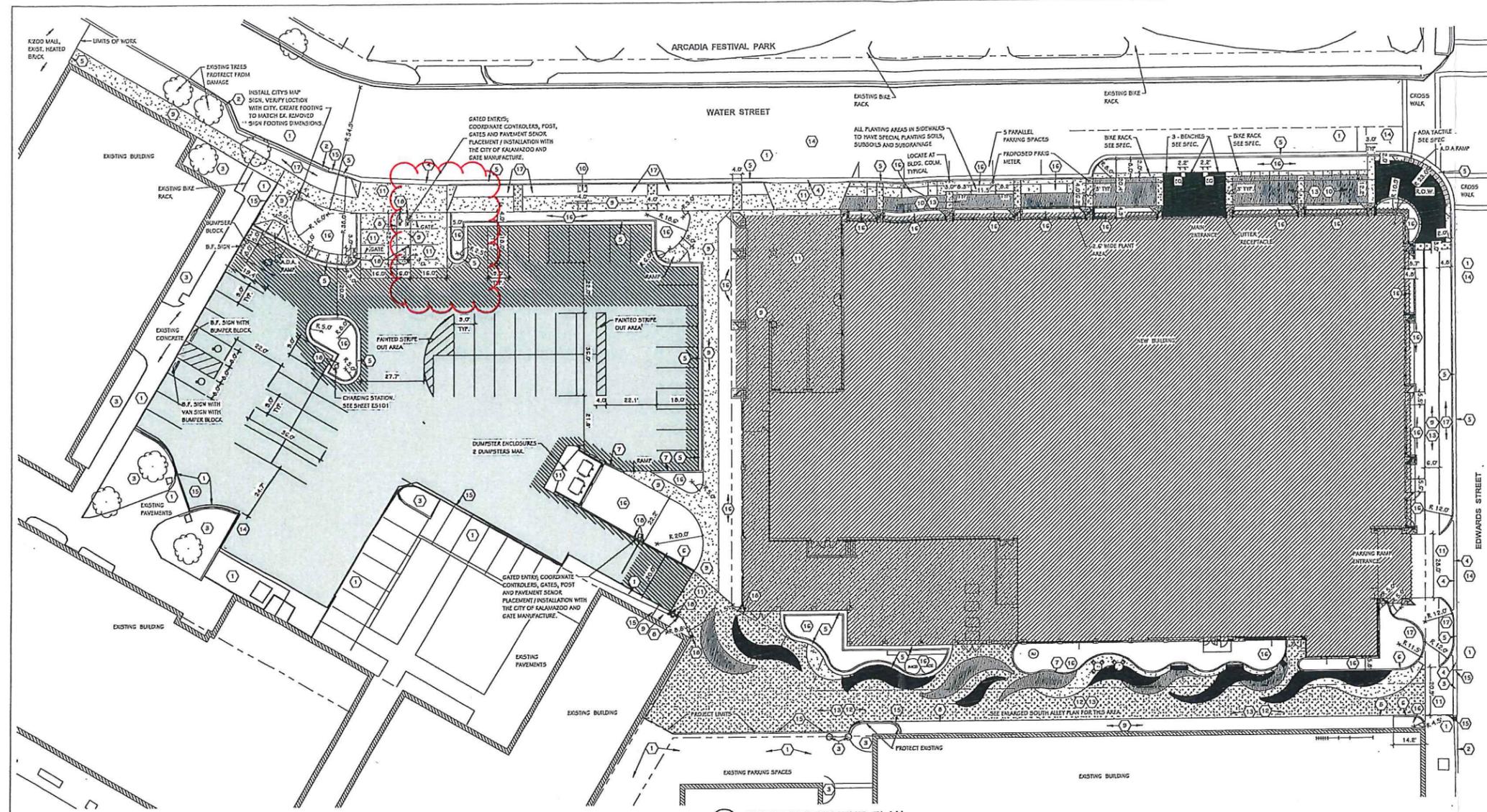
	NEW CONCRETE PAVEMENT
	COLORLED CONCRETE - COLOR 1
	COLORLED CONCRETE - COLOR 2
	COLORLED CONCRETE - COLOR 3
	MILL EXISTING ASPHALT, APPROX. 1.5" AND INSTALL NEW 1.5" COURSE, MODOT 158A
	APPROXIMATE AREAS FOR FULL DEPTH ASPHALT REPLACEMENT, SEE DETAIL SC001

NEW CONSTRUCTION KEY NOTES

- EXISTING PAVEMENT TO REMAIN. PROTECT FROM DAMAGE
- EXISTING CURB TO REMAIN. PROTECT FROM DAMAGE
- EXISTING TO REMAIN
- NEW DRIVE OPENING GUTTER, PAN
- CONCRETE CURB AND GUTTER, SEE DETAIL SC001
- CONCRETE STRIPPED CURB, SEE DETAIL SC001
- CONCRETE PLANTER EDGE, SEE DETAIL SC001
- CONCRETE INTERNAL CURB, SEE DETAIL SC001
- STANDARD DUTY CONCRETE PAVEMENT, SEE DETAIL SC001
- STANDARD DUTY COLORLED CONCRETE PAVEMENT, SEE LEGEND AND DETAIL SC001
- HEAVY DUTY CONCRETE PAVEMENT, SEE DETAIL SC001
- HEAVY DUTY COLORLED CONCRETE PAVEMENT, SEE LEGEND AND DETAIL SC001
- HEATED CONCRETE PAVEMENT, SEE MECHANICAL PLAN
- REMOVE AND REPLACE PAVEMENTS, CURBS AND ALL DISTURBED AREAS CAUSED BY UTILITY CONNECTIONS, SEE SITE UTILITY SHEET.
- MATCH NEW WORK TO EXISTING
- NEW IRRIGATED PLANT BED. SEE LANDSCAPE PLAN, SEE SHEET 1001
- NEW IRRIGATED BODDED LAWN AREA, SEE SHEET 1001
- DOLLARD POST



180 previous PUBLIC
110 Now, PUBLIC



ISSUED FOR _____ DATE _____
SHEET TITLE
SITE PLAN

PRELIMINARY

SHEET NUMBER
C 001
17-701.00

EXISTING STRUCTURE DATA

EX STM CB #1 RM = 774.84 INV. 12' S = 770.53	EX STM CB #8 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #30 RM = 774.84 INV. 12' S = 770.53	EX STM CB #17 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #31 RM = 774.84 INV. 12' S = 770.53	EX STM CB #20 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #32 RM = 774.84 INV. 12' S = 770.53	EX STM CB #23 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #33 RM = 774.84 INV. 12' S = 770.53	EX STM CB #26 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #34 RM = 774.84 INV. 12' S = 770.53	EX STM CB #29 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #35 RM = 774.84 INV. 12' S = 770.53	EX STM CB #32 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #36 RM = 774.84 INV. 12' S = 770.53	EX STM CB #35 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #37 RM = 774.84 INV. 12' S = 770.53	EX STM CB #38 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #38 RM = 774.84 INV. 12' S = 770.53	EX STM CB #41 RM = 774.84 INV. 12' S = 770.53	EX SAN MH #39 RM = 774.84 INV. 12' S = 770.53	EX STM CB #42 RM = 774.84 INV. 12' S 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BENCHMARKS

BM #1 ELEVATION = 774.90
X ON NORTH BOLT OF HYDRANT (67)
IS. BK. TOP (1)
BM #2 ELEVATION = 774.90
IS. BK. TOP (1)
BM #3 ELEVATION = 775.90
WEST SQUARE ECK OF HYDRANT (68)

LEGAL DESCRIPTION OF RECORD

PROPERTY DESCRIBED IN SCHEDULE "A" OF CHICAGO TITLE INSURANCE COMPANY TITLE COMMITMENT NO. 291030747894
PARCEL "A"
PART OF THE SOUTHWEST 1/4 OF SECTION 15, TOWN 2 SOUTH, RANGE 11 WEST, CITY OF KALAMAZOO, KALAMAZOO COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE INTERSECTION OF THE WESTERLY RIGHT OF WAY OF SOUTH EDWARDS STREET (PUBLIC) AND THE SOUTHERLY RIGHT OF WAY OF EAST WATER STREET (PUBLIC), ALSO BEING THE NORTHERLY CORNER OF LOT 233 OF PLAT OF TOWN OF KALAMAZOO, RECORDED AS LIBER 3, PAGE 8, KALAMAZOO COUNTY RECORDS, THENCE S89°42'24"E ALONG THE WESTERLY RIGHT OF WAY OF SOUTH EDWARDS STREET A DISTANCE OF 187.18 FEET, THENCE S89°42'24"E ALONG SAID ALLEY LINE A DISTANCE OF 15.79 FEET, THENCE S87°50'28"W ALONG SAID ALLEY LINE A DISTANCE OF 46.97 FEET, THENCE N00°59'24"W A DISTANCE OF 172.78 FEET TO THE SOUTHERLY RIGHT OF WAY OF EAST WATER STREET AND THE NORTHERLY LINE OF LOT 243 OF SAID PLAT, THENCE N00°59'24"E ALONG SAID RIGHT OF WAY AND THE NORTHERLY LINE OF SAID PLAT A DISTANCE OF 206.50 FEET TO THE POINT OF BEGINNING, CONTAINS 69,242 SQUARE FEET OR 1.562 ACRES, SUBJECT TO ANY EASEMENTS, RESTRICTIONS, AND RIGHTS OF WAY OF RECORD, IF ANY.

NOTES CORRESPONDING TO SCHEDULE B

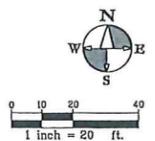
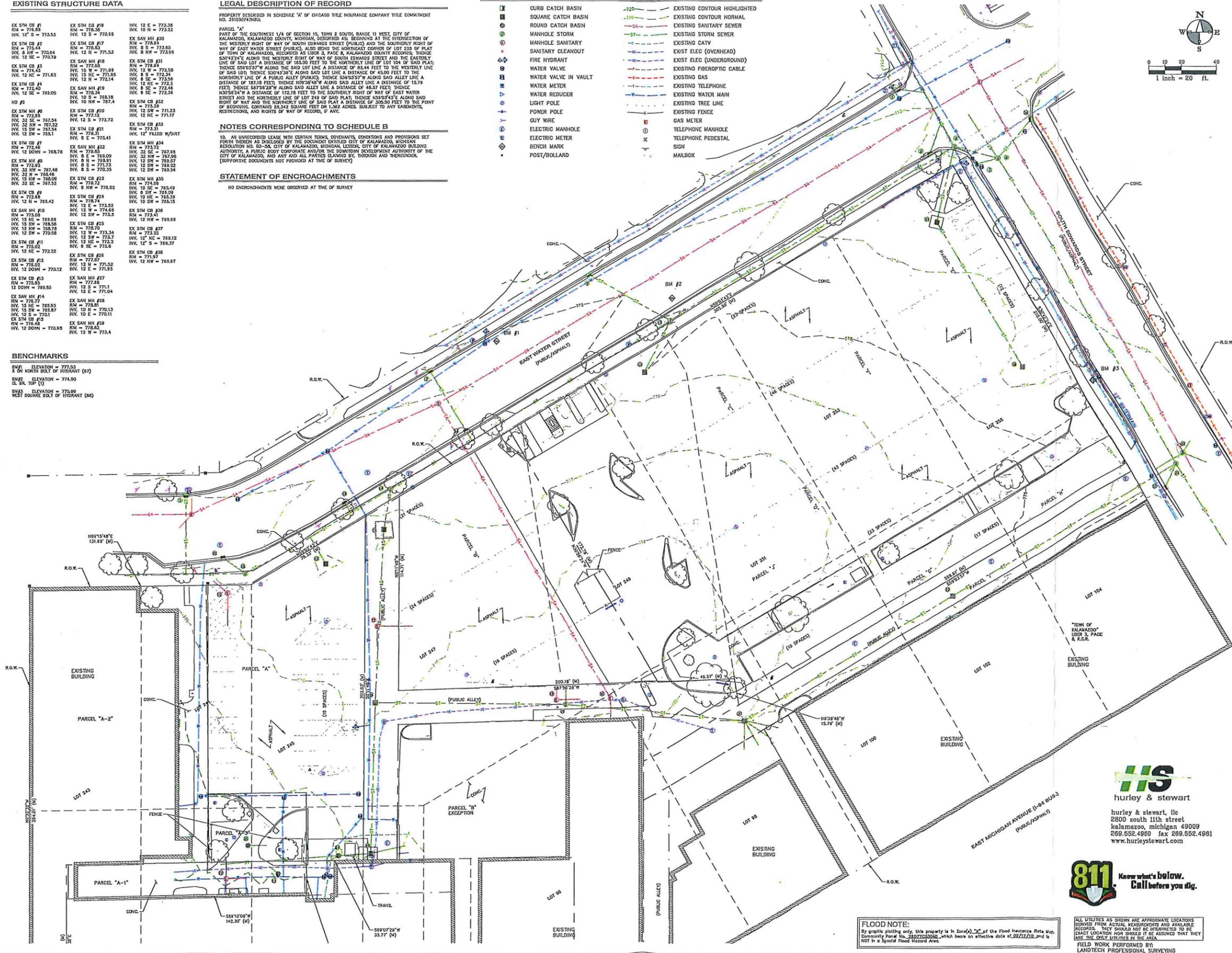
10. AN UNRECORDED LEASE WITH CERTAIN TERMS, COVENANTS, CONDITIONS AND PROVISIONS SET FORTH THEREIN AS DISCLOSED BY THE DOCUMENT DATED BY THE CITY OF KALAMAZOO, MICHIGAN RESOLUTION NO. 03-08, CITY OF KALAMAZOO, MICHIGAN, LESSOR, CITY OF KALAMAZOO BUILDING AUTHORITY, A PUBLIC BODY CORPORATE AND/OR THE ZONING DEVELOPMENT AUTHORITY OF THE CITY OF KALAMAZOO, AND ANY AND ALL PARTIES CLAIMING BY, THROUGH AND THEREUNDER, [SUPPORTIVE DOCUMENTS NOT PROVIDED AT TIME OF SURVEY]

STATEMENT OF ENCROACHMENTS

NO ENCROACHMENTS WERE OBSERVED AT TIME OF SURVEY

LEGEND

- EXISTING CONTOUR HIGHLIGHTED
- EXISTING CONTOUR NORMAL
- EXISTING SANITARY SEWER
- EXISTING STORM SEWER
- EXISTING CATV
- EXIST ELEC (OVERHEAD)
- EXIST ELEC (UNDERGROUND)
- EXISTING FIBEROPTIC CABLE
- EXISTING GAS
- EXISTING TELEPHONE
- EXISTING WATER MAIN
- EXISTING TREE LINE
- EXISTING FENCE
- GAS METER
- TELEPHONE MANHOLE
- TELEPHONE PEDESTAL
- SIGN
- MAILBOX
- CURB CATCH BASIN
- SQUARE CATCH BASIN
- ROUND CATCH BASIN
- MANHOLE STORM
- MANHOLE SANITARY
- SANITARY CLEANOUT
- FIRE HYDRANT
- WATER VALVE
- WATER VALVE IN VAULT
- WATER METER
- WATER REDUCER
- LIGHT POLE
- POWER POLE
- GUY WIRE
- ELECTRIC MANHOLE
- ELECTRIC METER
- BENCH MARK
- POST/BOLLARD



TowerPinkster Titus Associates Inc.
242 East Kalamazoo Avenue, Suite 200
Kalamazoo, Michigan 49001-6228
268.343.1313 ext. 268.343.6333 fax
4 East Fulton Street, Suite 203
Grand Rapids, Michigan 49503
616.456.5944 mobile 616.456.5538 fax
TITUS@TOWERPINKSTER.COM
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DATE
July 9, 2018

PROJECT TITLE
CD-12 CORE
AND SHELL

CATALYST
DEVELOPMENT
CO., L.L.C.

Kalamazoo,
Michigan

ISSUED FOR _____ DATE _____

SHEET TITLE
EXISTING
CONDITIONS

HS
hurley & stewart
hurley & stewart, llc
2800 south 11th street
kalamazoo, michigan 49009
269.552.4960 fax 269.552.4961
www.hurleystewart.com

811 Know what's below.
Call before you dig.

FLOOD NOTE:
By graphic plotting only, this property is in Zone (A) of the Flood Insurance Rate Map, Community Plan No. 24077000402, which bears an effective date of 02/17/10 and is NOT in a Special Flood Hazard Area.

ALL UTILITIES AS SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS AND AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATION NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THE AREA.
FIELD WORK PERFORMED BY:
LANDTECH PROFESSIONAL SURVEYING

PRELIMINARY
NOT FOR CONSTRUCTION

SHEET NUMBER
TS001
17-701.00