

Board of Directors Regular Meeting Minutes

Monday, October 21, 2019 3 p.m. | City Hall Community Room

PRESENT: Patti Owens, Susan Lindemann, Bob Miller, Ryan Wieber, Jeff Breneman

ABSENT: Carl Brown, Mayor Hopewell, Grant Fletcher, Stephanie Hinman

STAFF: Andrew Haan, Jennifer Jelenek, Meghan Behymer, Sue Huggett,

OTHER:

I. CALL TO ORDER

DIRECTOR LINDEMANN CALLED THE MEETING TO ORDER AT 3:21 P.M.

II. ROLL CALL

PRESENT: Patti Owens, Susan Lindemann, Bob Miller, Ryan Wieber,
Jeff Breneman

ABSENT: Carl Brown, Mayor Hopewell, Grant Fletcher,
Stephanie Hinman

DIRECTOR MILLER MOVED TO EXCUSE ABSENT BOARD MEMBERS.
DIRECTOR OWENS SECONDED. MOTION CARRIED.

III. ADOPTION OF AGENDA

DIRECTOR MILLER MOVED TO ADOPT THE OCTOBER 21, 2019 AGENDA.
DIRECTOR OWENS SECONDED. MOTION CARRIED.

IV. MINUTES – September 16, 2019 Regular Meeting

DIRECTOR BRENEMAN MOVED TO APPROVE THE SEPTEMBER 16, 2019
REGULAR MEETING MINUTES. DIRECTOR MILLER SECONDED. MOTION
CARRIED.

V. FINANCIAL REPORT – September 2019

DIRECTOR BRENEMAN MOVED TO APPROVE THE SEPTEMBER 2019
FINANCIAL REPORT. DIRECTOR OWENS SECONDED. MOTION CARRIED.

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VI. ACTION ITEMS

A. Budget amendment

Motion: Approve the proposed Kalamazoo Downtown Economic Growth Authority budget amendment to the 2019 budget.

Deb Houseman and Andrew Haan reviewed the budget amendment proposal.

DIRECTOR MILLER MOVED TO APPROVE THE BUDGET AMENDMENT TO THE 2019 BUDGET. DIRECTOR OWENS SECONDED. MOTION CARRIED.

B. Resolution 2019-02: A Resolution to Call a Public Hearing on the Proposed 2020 Budget

Motion: Approve Resolution 2019-02 to call a public hearing on the proposed 2020 budget.

DIRECTOR MILLER MOVED TO APPROVE RESOLUTION 2019-02 TO CALL A PUBLIC HEARING ON THE PROPOSED 2020 BUDGET. DIRECTOR OWENS SECONDED. MOTION CARRIED.

ROLL CALL

YAY: All

NAY: None

ABSTAIN: None

C. Loan agreement

Motion: Authorize Executive Director to sign associated loan agreement documents pending City Commission approval.

DIRECTOR OWENS MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN ASSOCIATED LOAN AGREEMENT DOCUMENTS PENDING CITY COMMISSION APPROVAL. DIRECTOR WIEBER SECONDED. MOTION CARRIED.

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VII. DISCUSSION ITEMS

Andrew Haan reviewed the plans for opening a Holiday Pop-Up in downtown Kalamazoo at two locations. He also noted the second of four street design meetings on Wednesday, October 23 at The Foundry. He noted a meeting that occurred with City leadership, the MEDC CEO and additional partners, and Kalamazoo has been positively recognized.

VIII. BOARD COMMENTS

Directors congratulated the Kalamazoo Downtown Partnership on their efforts.

Director Miller told staff not to be afraid to tout successes of the Downtown Development Authority, Kalamazoo Downtown Economic Growth Authority and Kalamazoo Downtown Partnership when seeking grants, sponsorships, additional funding, etc.

IX. PUBLIC COMMENTS

X. ADJOURNMENT

DIRECTOR LINDEMANN ADJOURNED THE MEETING AT 3:45 P.M.

Approved:



Bob Miller, Secretary