

Board of Directors Regular Meeting Minutes

Monday, June 17, 2019 3 p.m. | City Hall Community Room

PRESENT: Jeff Breneman, Stephanie Hinman, Patti Owens, Grant Fletcher,
Susan Lindemann, Bob Miller, Carl Brown

ABSENT: Mayor Bobby Hopewell, Ryan Wieber

STAFF: Andrew Haan, Meghan Behymer, Jennifer Jelenek, Sue Huggett,
Deb Houseman, Patrick Halpin

OTHER: Jessica Wood

I. CALL TO ORDER

DIRECTOR FLETCHER CALLED THE MEETING TO ORDER AT 3:33 P.M.

II. ROLL CALL

PRESENT: Jeff Breneman, Stephanie Hinman, Patti Owens, Grant Fletcher,
Susan Lindemann, Bob Miller, Carl Brown

ABSENT: Mayor Bobby Hopewell, Ryan Wieber

DIRECTOR OWENS MOVED TO EXCUSE ABSENT BOARD MEMBERS. DIRECTOR BROWN SECONDED. MOTION CARRIED.

III. ADOPTION OF AGENDA

DIRECTOR MILLER MOVED TO ADOPT THE JUNE 17, 2019 AGENDA. DIRECTOR OWENS SECONDED. MOTION CARRIED.

IV. MINUTES – May 20, 2019 Regular Meeting and May 30, 2019 Special Meeting

DIRECTOR BROWN MOVED TO APPROVE THE MAY 20, 2019 REGULAR MEETING MINUTES. DIRECTOR OWENS SECONDED. MOTION CARRIED.

DIRECTOR MILLER MOVED TO APPROVE THE MAY 30, 2019 SPECIAL MEETING MINUTES. DIRECTOR LINDEMANN SECONDED. MOTION CARRIED.

V. FINANCIAL REPORT – May 2019

Deb Houseman reviewed the May 2019 financial report.

DIRECTOR MILLER MOVED TO APPROVE THE MAY 2019 FINANCIAL REPORT.
DIRECTOR OWENS SECONDED. MOTION CARRIED.

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VI. ACTION ITEMS

A. Project Review Committee

Andrew Haan introduced Joe Agostinelli of Southwest Michigan First, who has been working with Rebekah Kik and Andrew regarding Brownfield Redevelopment Authority. Andrew briefly reviewed the strategic planning session held at the end of May.

Andrew recommended a project review committee be created and formed of the Kalamazoo Downtown Economic Growth Authority Executive Committee and additional key experts. The committee would meet as needed in advance of Board executive committee. The committee would vet projects, work with developers and ask key questions; staff would put together an incentive package and bring back to the full Board a presentation.

Director Owens, Director Miller noted they are pleased about the alignment of processes between the Boards, City and Brownfield Redevelopment Authority.

DIRECTOR OWENS MOVED TO APPROVE THE CREATION OF THE PROJECT REVIEW COMMITTEE AND DELEGATE THE POPULATION OF THE COMMITTEE TO THE KALAMAZOO DOWNTOWN ECONOMIC GROWTH AUTHORITY EXECUTIVE COMMITTEE AND STAFF. DIRECTOR HINMAN SECONDED. MOTION CARRIED.

VII. DISCUSSION ITEMS – No discussion items

VIII. BOARD COMMENTS – No Board comments

IX. PUBLIC COMMENTS

Rebekah Kik provided an overview of the Congress for New Urbanism conference she attended noting the small streets, intentional alleyway activation and the opportunity to work on a project in the city prior to the conference. Andrew noted that an email with a link to the CNU newsletter will be sent.

X. ADJOURNMENT

DIRECTOR FLETCHER ADJOURNED THE MEETING AT 3:51 P.M.

Approved: _____

[Handwritten signature]