DOWNTOWN KALAMAZOO
ECONOMIC GROWTH
AUTHORITY

Board of Directors Regular Meeting Minutes

March 18, 2019 | City Hall – Community Room

PRESENT: Grant Fletcher, Susan Lindemann, Carl Brown, Bob Miller, Stephanie Hinman

ABSENT: Patti Owens, Ryan Wieber, Jeff Breneman, Mayor Bobby Hopewell

STAFF: Andrew Haan, Deb Houseman, Jennifer Jelenek, Patrick Halpin, Sue Huggett, Maryann Flynn

OTHER: Kevin Ferrara, Deb Killarney

I. CALL TO ORDER

DIRECTOR FLETCHER CALLED THE MEETING TO ORDER AT 3:45 P.M.

II. ROLL CALL

PRESENT: Grant Fletcher, Susan Lindemann, Carl Brown, Bob Miller, Stephanie Hinman

ABSENT: Patti Owens, Ryan Wieber, Jeff Breneman, Mayor Bobby Hopewell

DIRECTOR MILLER MOVED TO APPROVE THE ABSENCE OF DIRECTORS OWENS, BRENEMAN, WIEBER, AND MAYOR HOPEWELL. DIRECTOR LINDEMANN SECONDED. MOTION CARRIED.

III. ADOPTION OF AGENDA

DIRECTOR HINMAN MOVED TO APPROVE THE AGENDA. DIRECTOR LINDEMANN SECONDED. MOTION CARRIED

IV. APPROVAL OF MINUTES – FEBRUARY 18, 2019 REGULAR MEETING.

DIRECTOR LINDEMANN MOVED TO APPROVE THE FEBRUARY 18, 2019 REGULAR MEETING MINUTES. DIRECTOR MILLER SECONDED. MOTION CARRIED.

V. FINANCIAL REPORT

Deb Houseman reviewed the financial report for February 2019. She made note of the month to date expenditures of $22,273.22 exceeding total revenues of $110.00, resulting in a negative variance of $22,163.22. She proceeded stating that the YTD actual revenues of $150,200.41 exceed the expenditures of $44,869.73, resulting in a positive variance of $105,330.68.

No questions were asked by the board.

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DIRECTOR MILLER MOVED TO APPROVE THE FEBRUARY 2019 FINANCIAL REPORT. DIRECTOR LINDEMANN SECONDED. MOTION CARRIED.

Andrew Haan offered a comment. He shared that the Partnership has been working with the CFO and City Managers team on a 6 to 7 year transition and support plan as the TIF begins to grow. And then looking at what the term will be for paying that back. The plan is to have something to put in front of this board in April-May.

VI. ACTION ITEMS

A. Board Term Alignment Plan

DIRECTOR LINDEMANN MOVED TO APROVE THE DDA/DEGA BOARD TERM ALIGNMENT PLAN AS PRESENTED. DIRECTOR BROWN SECONDED. ROLL CALL 5-0. MOTION CARRIED.

ROLL CALL
YAY: Grant Fletcher, Susan Lindemann, Carl Brown, Bob Miller, Stephanie Hinman.
NAY: None
ABSENTION: None

B. Reappointments

Andrew Haan made note that the agenda should have stated the reappointments are Director Miller and Director Owens.

DIRECTOR MILLER MOVED TO APPROVE THE REAPPOINTMENTS. DIRECTOR BROWN SECONDED. ROLL CALL 5-0. MOTION CARRIED.

ROLL CALL
YAY: Grant Fletcher, Susan Lindemann, Carl Brown, Bob Miller, Stephanie Hinman.
NAY: None
ABSENTION: None

C. Election of Officers

DIRECTOR LINDEMANN MOVED TO APPROVE THE SLATE OF OFFICERS AS PRESENTED. DIRECTOR HINMAN SECONDED. ROLL CALL 5-0. MOTION CARRIED.

ROLL CALL
YAY: Grant Fletcher, Susan Lindemann, Carl Brown, Bob Miller, Stephanie Hinman.
NAY: None

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ABSENTION: None

VII. DISCUSSION ITEMS
None.

VIII. BOARD COMMENTS
Director Miller shared that the WMU is going through some major construction projects and there is a meeting planned relative to traffic flow, noting all ideas are welcomed. Andrew Haan added that the same consultants working on the parking study are helping Western on their transportation master plan making for solid overlap and consistency.

IX. PUBLIC COMMENTS
No public comments.

X. ADJOURNMENT

DIRECTOR FLETCHER ADJOURNED THE MEETING AT 4:00 P.M.

Approved: _____
Bob Miller, Secretary