



# Electrical Permit Application

Community Planning and Economic Development  
245 N Rose Street, Ste 100  
Kalamazoo, MI 49007  
(269) 337-8026

www.kalamazoo.org

Authority:	1972 PA 230
Completion:	Mandatory to obtain permit
Penalty:	Permit can not be issued

Date \_\_\_\_\_ Issued \_\_\_\_\_ Fee \_\_\_\_\_ Permit # \_\_\_\_\_

### I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
STREET ADDRESS & JOB LOCATION (Street No. and Name)	TELEPHONE NUMBER (include area code)

### II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	CONTRACTOR'S LICENSE NUM.	EXPIRATION DATE
ADDRESS (Street No. and Name)		MASTER'S LICENSE NUMBER	EXPIRATION DATE
CITY, STATE	ZIP CODE	EMAIL ADDRESS	
TELEPHONE NUMBER (Include Area Code)	CELL #	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	MESC EMPLOYER NUMBER (or reason for exemption)		

### III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

### IV. Plan Review Required

Plans must be submitted before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required".

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square footage? \_\_\_\_\_

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plans Not Required

### V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit) \_\_\_\_\_ DATE \_\_\_\_\_

### VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application **shall be installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up or put into operation** until it has been **inspected** and **approved** by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

**VII. Fee Clarification**

**Item #17, Mobile Home Unit Site**

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder.

When setting a HUD mobile home or a premanufactured home on a private property, a permit must include the application fee, service and feeder.

**VIII. Fee Chart** - Enter the number of items being installed, multiply by the unit price for total fee.

Description of Work:

	FEE	ITEM #	TOTAL
1. Application Fee  <b>(non-Refundable)</b>	\$70.00	1	
Service ER # _____			
2. Through 200 Amp.	\$10.00		
3. Over 200 Amp. thru 600 Amp.	\$15.00		
4. Over 600 Amp. thru 800 Amp.	\$20.00		
5. Over 800 Amp. thru 1200 Amp.	\$25.00		
6. Over 1200 Amp. (GFI only)	\$50.00		
7. Circuits (each)	\$5 EACH		
8. Fixtures/Smoke Detectors - per 25	\$6.00		
9. Dishwasher	\$5.00		
10. Furnace - Unit Heater	\$5.00		
11. Electrical Heating Units (baseboard)	\$4.00		
12. Power Outlets (range, dryers, etc.)	\$7.00		
Signs			
13. Unit	\$10.00		
14. Letter	\$15.00		
15. Neon - each 25 feet	\$20.00		
16. Feeders - Bus Ducts, etc. - per 50'	\$6.00		
17. Mobile Home Park Site*	\$6.00		
18. Recreation Vehicle Park Site	\$4.00		

	FEE	ITEM #	TOTAL
K.V.A. & H.P., Wind Turbines, *** EVSE & PV Modules			
19. Units up to 20 K.V.A or H.P./ Per PV Module	\$6.00		
20. Units 21 to 50 K.V.A. or H.P./ Per PV Module	\$10.00		
21. Units 51 K.V.A. or H.P. & over/ Per PV Module	\$12.00		
Fire Alarm Systems (not smoke detectors)			
22. Up to 10 devices	\$50.00		
23. 11 to 20 devices	\$100.00		
24. Over 20 devices	\$5 EACH		
Data / Telecommunication Outlets			
25. 1 to 19 devices	\$5 EACH		
26. 20 to 300 devices	\$100.00		
27. Over 300 devices	\$300.00		
28. Energy Retrofit - Temp Control	\$45.00		
29. Conduit only or grounding only	\$45.00		
Inspections			
30. Special/Safety Insp. *Includes cert. fee*	\$70.00		
31. Additional Inspection	\$70.00		
32. Rough-In Inspection	\$70.00		
33. Final Inspection	\$70.00	1	
34. Certification Fee**	\$30.00		

**Total Fee** (Must include the \$70.00 non-refundable application fee)

\* See VII. Fee Clarification Item #17 above

\*\* Required for all school and state-owned construction projects

\*\*\* EVSE-Electrical Vehicle Supply Equipment/PV Modules - Photovoltaic/Solar Panel

**Make checks payable to City of Kalamazoo**

Electrical Inspector Approval \_\_\_\_\_ Date \_\_\_\_\_

**IX. Instructions for Completing Application**

**General:** Electrical work shall not be started until the application for permit has been filed with the City of Kalamazoo. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected. When ready for an inspection, call the scheduling line at 337-8026, providing as much advance notice as possible. The inspector will need the job location and permit number.**

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**Where to Submit Application:** The City of Kalamazoo is responsible for code enforcement. Permit applications should be sent to the address listed on the front of the application. Questions regarding permits may be directed to the Permit Technician at 337-8173. Any scheduling of inspections must be directed to 337-8026.

THIS DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARTIAL STATUS, HANDICAP OR POLITICAL BELIEFS. IF YOU NEED HELP WITH READING, WRITING, HEARING, ETC., UNDER THE AMERICANS WITH DISABILITIES ACT, YOU MAY MAKE YOUR NEEDS KNOWN TO THIS DEPARTMENT.