



City of Kalamazoo - Site Plan Review Pre-Application Questionnaire

The Pre-Application Meeting is the first step in Site Plan Review. Please complete the following questionnaire about your project to be scheduled for a Pre-Application Meeting. This documents and all questions can be directed to the Senior Development Planner, Rob Bauckham at 269-337-8076 or bauckhamr@kalamazoo.org.

The purpose of the Pre-Application Meeting is to

- 1) allow the applicant to learn about the Site Plan Review process
- 2) allow the applicant to ask questions about the project, process, & Site Plan Review Checklist
- 3) discuss the need for review by other City Boards & Commission
- 4) finalize the Site Plan Review application

Site plans and documentation are **not** required for this step, but applicants are welcome to bring them if they have them prepared. Please see the Site Plan Review Checklist for the full list of plan requirements.

Applicant & Owner Information:

Applicant Name, address, email, and phone number:

Property Address

Property Owner Name, Address, email, and phone number

Property Information:

Detail all applicable districts & special designations:

Zoning Designation

Historic District

Brownfield Redevelopment Authority (BRA)

Soil/Groundwater Contamination-State/Federal List

Endangered/rare species/habitat area

RCRA /US EPA Hazardous Waste Handler Site
