Members Present: Brenda Hughes, Patrese Griffin, Carol McGlinn, Mayor Bobby Hopewell, Ben Damerow, Cyckeia Lee, Tim Ready, Don Cooney, Linda Snyder, Matt Lynn, Sholanna Lewis

Members Absent: None

City Staff: Dorla Bonner, Community Investment Manager; Kevin Ford, Shared Prosperity Kalamazoo Coordinator; Sean Fletcher, Director of Parks & Recreation

Guests: None

Call to Order

Mayor Hopewell called the meeting to order at approximately 12:10pm.

Roll Call

Mr. Ford conducted roll call of Organizing Committee members and determined quorum existed.

Approval of Agenda

Mr. Cooney, supported by Mr. Damerow, moved to accept the 7/23/18 agenda. A voice vote was taken and the motion passed.

Reports of Officers, Boards and Committees

Goal Team Chairs reported out on the 7/20/18 meeting with city staff. It was decided by the Goal Team chairs that the SPK Goal Teams would be convened between the 2nd and 3rd week of September. Mayor Hopewell encouraged the convening to happen in August but Goal Team chair schedules make this untenable.

Unfinished Business (unfinished or pending matters)

The Organizing Committee had a follow-up discussion regarding the Melody Barnes visit scheduled for 9/20/18. It was decided that an Ad hoc committee will operate for the purposes of planning on the most effective way to maximize Ms. Barnes visit to advance SPK efforts. Sholanna Lewis, Carol McGlinn, Don Cooney, Tim Ready and Kevin Ford will head the Ad Hoc committee.
The Organizing Committee will meet bi-weekly until at least the end of year 2018. The planned starting time will be 12:30pm to accommodate member schedules.

**New Business**

The Organizing Committee discussed processes & roles moving forward.

**Ms. Hughes, supported by Mr. Damerow, moved to accept Ms. McGlinn as SPK Organizing Committee Vice-chair. Mr. Hopewell will remain as chair, the Organizing Committee will operate under Robert’s Rules, and the role of secretary will remain with staff. A voice vote was taken and the motion passed.**

The Goal Team chairs, Sholanna Lewis and Kevin Ford will meet regarding the coordination between SPK and Truth, Racial Healing, Transformation (TRHT) and report at next Organizing Committee meeting.

Ms. Bonner provided an overview of the Housing and Urban Development (HUD) Consolidated Plan process currently be carried out by city staff to the Organizing Committee and its connection with SPK. Upon request from the Organizing Committee, staff will provide a list of allowable HUD activities for Community Development Block Grant (CDBG) dollars.

**Miscellaneous**

Mayor Hopewell made an inquiry as to how the budgeting process should be introduced within the SPK Organizing Committee. Mayor Hopewell suggested that this be an action for staff to consider and make recommendations.

The Organizing Committee requested a report from Sean Fletcher of summer youth programs of Parks & Recreation.

**Public Comments—General**

Amber Leverette from the Kalamazoo County Community Action Agency spoke about its programs, functions, and continuing to work with the City’s SPK efforts to align work and fill gaps to maximize impact.

**Adjournment**

SPK Organizing Committee Minutes – July 23, 2018
The meeting adjourned at 1:08pm.

Submitted by: Kevin Ford Dated: 7/23/18

(Recording Secretary)

Reviewed by: Kevin Ford Dated: 8-5-19

(Staff Liaison)

Approved by: [Signature] Dated: 8-5-19

(SPK Organizing Committee Chair/Vice Chair)