Members Present: Bobby Hopewell, Don Cooney, Brenda Hughes, Carol McGlinn, Patrese Griffin, Sholanna Lewis, Cykekeia Lee (late)

City Staff: Kevin Ford, Shared Prosperity Kalamazoo Coordinator; Jennifer Gutierrez, Community Investment Secretary; Dorla Bonner, Community Investment Manager

Members Absent: Matt Lynn, Ben Damerow, Tim Ready

Guests:

Call to Order

Mayor Bobby Hopewell called the meeting to order at approximately 12:37 p.m.

Roll Call

Mr. Ford conducted roll call of organizing committee and determined quorum existed

Approval of Absences

Ms. McGlinn supported by Mr. Cooney – moved to approve Absences. A voice vote was taken and the motion passed.

Approval of (regular/special) minutes of the last meeting

Ms. Hughes supported by Mr., Cooney – moved to approve April 29, 2019 minutes. A voice vote was taken and the motion passed.

Approval of Agenda

Mayor Hopewell asked members if there were any objections for June 3, 2019 agenda. Seeing no objection, a consensus had been reached. No formal motion was made at that time.

No changes consent-

Reports of Officers, Boards and Committees

Ms. Lee informed the committee that her team met two weeks ago and discussed their thoughts and suggestions on the proposal process and that there was good feedback in regards to that. They also discussed merging the early childhood proposal all into one.
Mr. Ford informed the committee that the Job team did not have enough individuals attend to complete an after action review. The Family team completed an after action review even though that there still wasn’t as many individuals that attended as they would have hoped.

New Business

- Housing Ordinance (Patrese)

Ms. Griffin mentioned that the ordinance is in the editing phase. They’re looking at the application fee ordinance, the human rights ordinance that would deal with the source of income and fail transport ordinance. There will be a package of ordinances that will come together. There is already a draft of the ordinance that is already created that still needs to be revised currently.

Mayor Hopewell mentioned that he would like to work with an attorney in the ordinance process and ensure that the committee is involved as well.

Ms. McGlinn questioned what the estimated time frame would be for the ordinance, Ms. Griffin answered that her expected time frame would be before the end of June.

Mayor Hopewell asked Ms. Griffin to review the application fee ordinance. Ms. Griffin informed that the ordinance indicates that a landlord and property are only allowed to charge what is necessary to do a background check. They are prohibited from charging a fee if they do not have an available unit.

Ms. Griffin explained the source of income ordinance deals with how individuals pay their rent. If an individual has a voucher or housing assistance, landlord/property is prohibited from refusing to rent to the individual for that basis.

Ms. Griffin explained that the human rights ordinance explains the enforcement piece of the ordinances.

Ms. Griffin explained that The Fair Chance Program handles with individuals who have a criminal background and gives them a chance at housing.

- After Action Review

Mr. Ford conducted an after action review with the committee and had them discuss their thoughts on the proposal process.

What was supposed to happen?
Ms. Lee and Ms. Hughes both feel that they thought was supposed to happen was that they’re supposed to review proposals from the goal team. They also thought that they were also tasked with having their agenda around policy and advocacy, for them to review items that were not being reviewed from the goal team or things that were set aside. Ms. Hughes also stated that she feels their job is concluded.

Ms. Griffin stated that she did not have pre thoughts or expectation of what was supposed to happen that was supposed to happen did happen.

Ms. Lewis mentioned that her expectations were to have new proposals and research new additional opportunities.

Ms. McGlinn explained that they expected that the goal team would bring things to the group to move forward, they were supposed to use the rubrics’ they had originally set up. She mentioned that there were questions what the crossover items looked like.

Mayor Hopewell explained that his expectations were that the goal teams were to engage with each other and determine what they wanted to move forward with and seek out where we could find ways to impact in those areas that matched our guiding principles and strategic plans.

Mr. Cooney explained that his expectations that there was a master plan, funding and that the committee was to decide on projects and agree what they would like to see in the master plan.

Mr. Ford stated that his expectation and understanding is that the goal teams were to look at the SPK and the targeted neighborhood plans and find an alignment/balance between the two and create projects with that to present to the city commission.

**What Actually Happen?**

Ms. Lee stated that she believes that they stuck to plan because certain things had transpired with the goal teams. She believes that things that happened, was actually what was supposed to happen with the exception of the advocacy and transportation project.

Ms. Hughes she felt that they were optimistic about time; she believes that they could have used more time to review the proposals.

Ms. Griffin indicated that according to the flow and how it was set up she believes that’s what actually happened. She doesn’t know how the goal team feels. She believes that there is still a lot of room to grow and improve.

Ms. Lewis mentioned that the main things of what were supposed to happen and what actually accord is that they make sure they use the rubric to the fullest extent.
Ms. McGlinn indicated that with the goal teams, it was unsure what they were supposed to be doing. She believes that what supposed to happen happened, that maybe there should have been more time. She mentioned that she thinks that it was good to rush things to get projects started.

Mayor Hopewell stated that he believes imperfection occurred. He acknowledged that he expected the imperfection. He mentioned that there were parts of the process that not everyone understood why part of the process is the way that is.

Mr. Cooney acknowledge that what happened was that they ended up with good proposals that he believes would make a difference

**What Went Well and Why?**

Ms. Lee and Ms. Hughes both agreed that having dedicated staff and good discussions helped make the process go very well. They believe that the amount of meetings that were conducted was necessary and helped everything go well.

Ms. Griffin believes that everyone in the committee wanted to be there and make a difference. The goal team leads did well with the amount of meetings they had fit in their busy schedules and then presenting the proposals to the commission went well, especially with the comments at the commission meeting.

Ms. Lewis stated that the larger meeting they just had went well, she would like to see more of that. She thinks that was a very fruitful conversational meeting.

Ms. McGinn mentioned that she believes that the amount of staff was really important not just to have at the table, to also help keep the process moving forward. As well to remind the group of the decisions they have made along the way. She liked the larger meeting so that the public could be aware of all the work they have been doing.

Mayor Hopewell stated that he appreciated that Ms. Lee was straight forward with her comments and opinions. He mentioned that he appreciates that the committee determined to stick with what they knew they wanted with no persuasion otherwise. He appreciated the time the committee put into the process.

Mr. Cooney stated that he liked the different voices and points of view. He would have liked to have gone to more goal team meetings. He would like to do a monthly presentation with the community to keep them updated.

**What can be approved upon and how?**
Ms. Lee believes that what can be approved upon; aside from communication would be improving the proposals presentation to the committee, researching information in areas to be prepared to answer questions on proposals and projects verses delaying decisions and further discussion or having a representation of the project who’s is knowledgeable of the projects mission to answer questions for clarity at the proposals presentation or prior to decision making. She questioned the vacant open chairs in the committee; rather they’re going to stay vacant or will there be a process to occupy the chairs as members leave the committee. She wants to make sure there is representation from all the neighborhoods in the committee. She stated that the amount meetings, that she doesn’t know if there is a way around reducing the amount of meetings. She wants to make sure that everyone’s voice is being heard at all the meetings and with all matters and issues.

Ms. Hughes agrees with Ms. Lee in regards in having representation of the project proposals presentation so the decision making on proposals won’t be delayed as long. She also mentioned that she would like a more organized way to inform the community of the ideas the committee is making and discussing. She discussed wanting to find city wide solutions (i.e. Transportation, Child Care etc...).

Ms. Griffin stated that she agrees with Ms. Lee statements and comments. She mentioned that making sure that the goal team is made of a balance of community members. She knows that it is a growing process and that a lot will have to be improved as it goes.

Ms. Lewis mentioned that she feels like the process was rushed for her. She stated that she was genuinely disappointed that there wasn’t more time to review the proposals and generate more strategic discussions and work. She felt they were having repetitive discussions and were not able to make decisions or have any clarity.

Ms. McGlinn mentioned wanting to make sure they are meeting the community’s needs. Ms. McGlinn suggested that they research more into some of their projects that have been discussed but not yet fully discuss or decided yet.

Mayor Hopewell suggested on having some way of making sure committee member don’t revisit topics that have already been discussed and what was decided. He suggested a required evaluation process in the future.

Mr. Cooney questioned that if the goal is the reduction of generational poverty, he suggested that they should have a frame work of requirements. He mentioned that any proposals that they agree to do need to fit in those frameworks. He also stated they need a score card. He also mentioned that in regards with advocacy, for what should they advocate? Who is Advocating? How can they join those who are advocating already?

Ms. Bonner mentioned that she believes that they revisit the 2018 SPK Plan and make any changes and revisions.
Unfinished Business (unfinished or pending matters)

Ms. Bonner mentioned that the city was approached by the Kalamazoo County Mental Health because they’re going to have landlord recruitment fair. Ms. Bonner mentioned that they’re going to a landlord resource fair on June 27th from 3 pm – 7 pm. She briefly explained who will be there and what activities they’re planning. She also mentioned that they’re starting a Contractors training class that starts June 11th.

Ms. Lee mentioned that they just entered a partnership with Western Michigan University to be a community placement for work students.

Mayor Hopewell mentioned on Thursday June 13th he will be giving his last speech at the city address.

Miscellaneous

Public Comments—General

Ms. Candice Howell and Ms. Margaret Wilson both mentioned that they are members of the Community Development Act Advisory Committee (CDAAC) and they wanted to attend to observe the SPK meeting to be informed about the SPK Committee in hopes they can use it as a learning experience for the CDAAC committee. They were grateful in the experience and glad they attended.

Adjournment

Mayor Hopewell adjourned the meeting at approximately 7 pm

Submitted by: Jennifer Gutierrez Dated: 8-5-19
(Recording Secretary)

Reviewed by: Kevin Ford Dated: 8-5-19
(Staff Liaison)

Approved by: Carol Map Dated: 8-5-19
(SPK Organizing Committee Chair/Vice Chair)