Members Present: Kym Hollars, Cyekeia Lee, Patrese Griffin, Tim Ready, Brenda Hughes, Carol McGlinn,

City Staff: Kevin Ford, Shared Prosperity Kalamazoo Coordinator; Jennifer Gutierrez, Community Investment Secretary, Laura Lam; Deputy City Manager; Antonio Mitchell; Community Investment Manager, Dorla Bonner; Diversity Equity and Inclusion Director

Members Absent: Don Cooney, Ben Damerow, Sholanna Lewis, Bobby Hopewell

Guests: Dionne Bowens; Executive Director of Cradle Kalamazoo, Komal Razvi; Health Equity Program Manager, Rochelle Habech; Cradle Kalamazoo ISAAC Representative of Cradle Kalamazoo

Call to Order

Ms. McGlinn called the meeting to order at approximately 12:30 p.m.

Roll Call

Mr. Ford conducted roll call of the organizing committee and determined quorum existed

Approval of Absences

No formal motion was made at that time.

Approval of (regular/special) minutes of the last meeting

January 2020 Minutes

Ms. McGlinn asked the members if there were any objections for the January 6, 2020 minutes. A voice vote was taken. Seeing no objection, a consensus had been reached. No formal motion was made at that time.

Approval of Agenda

Ms. McGlinn asked the members if there were any objections for the February 3, 2020 agenda. A voice vote was taken. Seeing no objection, a consensus had been reached. No formal motion was made at that time.

Reports of Officers, Boards and Committees

None Responded
New Business

City Organization Update

Mr. Ford informed the SPK Committee of Ms. Bonner’s promotion within the city as officially the Diversity Equity and Inclusion Director. He also mentioned that Mr. Mitchell has been promoted to the City’s Community Investment Manager replacing Ms. Bonner’s previous position.

SPK Organizing Committee Retreat Update

Mr. Ford informed the committee that the SPK retreat will be held at the Parks and Rec center.

The committee discussed and agreed to have catering for the retreat meeting from La Familia Café and they would like it to be ready by 10 am. The Committee will email food preference and dietary restrictions to Mr. Ford and Ms. Gutierrez.

Mr. Ford informed the committee that he is currently working on the agenda for the retreat meeting. He will send that out as soon he has finalized it and is currently going to update the facilitator regarding the retreat meeting.

Learning Series – Cradle Kalamazoo

Mr. Ford passed around a printout of a chart from Bronson that defined Bronson’s Health Equity Framework and introduced Dionne Bowens the Executive Director of Cradle Kalamazoo, Komal Razvi the Health Equity Program Manager and Rochelle Habech the ISSAC representative for Cradle Kalamazoo.

Ms. Bowens discussed the goals and the mission of Cradle Kalamazoo. Their mission is to promote the overall well – being of all children and families in Kalamazoo and accomplish their goal of creating zero disparities in infant mortality between African American babies and Caucasian babies born in Kalamazoo. Cradle Kalamazoo offers support in areas like Health Equity, Family Support Services, Reproductive Health and Safe Sleep. They offer guidance/classes and tools/skills for new and expecting parents.

Ms. Razvi discussed a program/event they offer, and hold called the Community Baby Shower. During the event they have games and hand out prizes. Everyone takes home a gift bag at the event. Ms. Razvi discussed how anyone can help donate supplies to cause and be involved if they are interested. Ms. Razvi discussed the importance of healthy pregnancies and educating others about it.
Ms. Bowens informed the committee of the next Community Baby Shower which is February 22, 2020 at 12 pm – 3 pm and their next Annual Community Meeting is February 6, 2020 at 8 am – 11:30 am

Ms. Lee asked if an interested party wanted to be a partner how would they go about that. Ms. Bowens responded that she has an open-door policy and that she is willing to discuss and work with anyone that is interested in a part of the program and cause.

Ms. Lee asked how someone can be part of the Community Baby Shower. Ms. Razvi responded that they would just have to reach out to her and discuss how they would like be part of the community baby shower and that she is open to discuss and work out the details with them.

**Unfinished Business (unfinished or pending matters)**

**Miscellaneous**

Ms. Bonner informed the committee that there is a upcoming adult use marijuana meeting. The meeting is for licensed medical marijuana businesses. The meeting is February 5, 2020 at 3 pm – 5 pm at City Hall. The next meeting will be February 11, 2020 6:30 pm – 8 pm at City Hall. The meetings are to gain feedback on adult use marijuana to develop a framework for the creation of an ordinance.

**Public Comments - General**

Alyssa Smart informed the committee that there was a transition to the HUD Continuum of Care in the Kalamazoo county. As of January 15, 2020 LISC, Advisory Board approved a transition of the Continuum of Care to the United Way.

**Adjournment**

Ms. McGlinn adjourned the meeting at approximately 1:30 pm

Submitted by: Jennifer Gutierrez ____________________________ Dated: 2/10/2020
(Recording Secretary)

Reviewed by: Kevin Ford ____________________________ Dated: 2/10/2020
(Staff Liaison)

Approved by: Carol McGlinn ____________________________ Dated: 2/10/2020
(SPK Organizing Committee Chair/Vice Chair)