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## Probable Cause Arrests and Arrest Warrants

### 521.1 PROCEDURE

(a) PROBABLE CAUSE ARREST:

1. Transport arrested subject to Public Safety Booking.
  - (a) Fingerprint and photograph the arrestee.
  - (b) Transport arrestee to KCSD Receiving.
    1. A KCSD Booking form must be filled out for all arrested subjects transported to KCSD Receiving.

(b) WEEKEND JUDICIAL REVIEW FOR PROBABLE CAUSE ARRESTS:

1. Same as above (Section 1), plus the following:
2. The typed case reports must be completed and filed with the Prosecutor's Office NO LATER THAN 9:00 A.M. the morning following the arrest.
3. As a courtesy to KVET, the weekend duty Detective will present KVET judicial review cases to the Prosecutor's Office and Judge.
4. The paperwork provided by the Judge after arraignment must be promptly delivered to KCSD Receiving, along with Ops and CID paperwork.

(c) WARRANT ARRESTS:

1. All warrant arrests will be transported directed to KCSD Receiving.
2. Out-of-County Agency Warrants.
  - (a) If agency is nearby, contact agency and arrange to meet an officer to turn over arrestee.
  - (b) If the agency requests a "hold" be placed on the arrestee the officer will transport the arrestee directly to KCSD Receiving, ensuring a HOLD is placed.

(d) CURRENT PROCEDURE FOR 8TH DISTRICT COURT WARRANT REQUESTS:

1. Prepare case as usual.
2. One copy of entire case will go with the warrant request to the Prosecutor's Office for review.
3. A copy of the entire case must accompany the warrant when seeking a signature of an 8th District Court Judge or Magistrate
4. Once the warrant is authorized:
  - (a) Complete warrant LEIN Entry form and submit to court office for LEIN entry.
  - (b) On the same day the warrant is signed, the warrant and completed warrant entry form, along with a KVET Notification Card, must be hand delivered to Mary Lanning in the KCSD Warrant Division during business hours.