



**Department of Management Services**  
**Purchasing Division**  
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Kalamazoo, MI 49007-4796  
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**ADDENDUM #1**

November 23, 2022

**TO:** All Prospective Bidders  
**PROJECT:** Mowing & Trimming of Parks  
**BID REFERENCE #:** 98852-065.0  
**BID OPENING DATE/TIME:** **December 20, 2022 @ 3:00 p.m. Local Time**

The purpose of this addendum is to change the bid opening date for this project. All work affected is subject to all applicable terms and conditions of the Bidding and Contract Documents.

1. **NOTE:** Bid opening date has been changed to December 20, 2022 @ 3:00 p.m. Local Time.

In order for a bid to be responsive, this addendum must be returned with your bid. If you have already submitted your bid, acknowledge receipt and acceptance of this addendum by signing in the place provided and returning it to the undersigned and it shall be incorporated in your bid. Please identify your return envelope with the bid reference number and project description.

The Addendum can be viewed and downloaded from the City's website at:  
[www.kalamazoocity.org/bidopportunities](http://www.kalamazoocity.org/bidopportunities).

Questions may be addressed to Ashton Anthony, Deputy Director – Parks & Recreation at (269) 337-8295 or Gracia Mason, Buyer at (269) 337-8720.

Sincerely,

A handwritten signature in blue ink that reads 'Michelle Emig'.

**Michelle Emig**  
*Purchasing Division Manager*

c: Ashton Anthony, Parks & Recreation  
Patrick McVerry, Parks & Recreation

Firm: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

(Type or Print)