MINUTES
BUILDING BOARD OF APPEALS
October 16, 2025
City Commission Chambers

CALL TO ORDER

Chair Van Lente called the meeting to order at 4:20 p.m.

ROLL CALL OF BOARD MEMBERS

Members Present: Andy Van Lente, Chair; Jillian Hocking; Matt Maycroft; Khari Worthy; Ryan Long

Members Absent: Ben Bierlein – excused
Jay Sherston – excused, stated he lives outside Kalamazoo City

City Staff: Roger Iveson, Building Official; Karleen Steppenwolf, Recording Secretary; Sarah Van Hyfte, City Attorney

COMMUNICATIONS AND ANNOUCEMENTS

NONE

APPROVAL OF PREVIOUS MINUTES

Mr. Long, seconded by Ms. Hocking moved to approve the minutes of April 17, 2025, as submitted, approved by voice call vote.

CITIZEN COMMENTS

NONE

INITIAL HEARINGS

The following property was presented to the board for a public hearing:

1400 N DRAKE RD

Friendship Village applied to seek an alternate code compliance pathway. Friendship Village is seeking an alternative pathway for the refrigerant piping shafts and shaft ventilation requirements for A2L refrigerants.

No one was present to represent the property.

Roger read the reason for appeal and the proposed alternative into record. Roger denied the application due to the population that lives there, it's a senior community. Roger also stated that

they want to use code that may or may not be changed in 2027. Roger stated that he cannot approve a code that is not currently being used.

Roger stated that if the Building Board of Appeals denies the application, Friendship Village will take it to the State to seek permission.

Matt spoke on the flammability.

There were no comments from the public.
Chair Van Lente closed the public hearing.

FINDING OF FACT

Mr. Van Lente moved the Finding of Fact as follows:

The Finding of Fact for 1400 N Drake Rd shall include all information included in the Building Board of Appeals application.

Ms. Hocking seconded the Finding of Fact.
Motion approved for the Finding of Fact by voice vote unanimously.

Mr. Maycroft moved to deny the application, due to the potential adoption of the code that has not happened yet, seconded by Mr. Van Lente.
Motion approved by roll vote unanimously.

OTHER BUSINESS

Re-appoint Richard Emig to the board of Building Board of Appeals.

Mr. Emig was present and spoke about his history with the board.

Mr. Van Lente moved to approve the nomination of Richard Emig for the Building Board of Appeals, seconded by Ms. Hocking.
Motion approved by roll vote unanimously.

ADJOURNMENT

Mr. Van Lente moved to adjourn the meeting at 4:40pm.

Submitted by: Karleen Steppenwolf Date 1/15/26
BBA Recording Secretary
Karleen Steppenwolf

Reviewed by: [signature] Date 1-15-26
Building Official
Roger Iveson

Approved by: [signature] Date 1/15/26
BBA Chair
Andy Van Lente