
CITY OF KALAMAZOO
Citizens Public Safety Review & Appeal Board
Tuesday, August 9, 2022 – 6:00 p.m. Meeting

MEMBERS PRESENT: Curtis Gardner, Susan Stapleton, Ebony Hemphill, Vernon Payne, Larry Tolbert

MEMBERS ABSENT: Oliver Howell (excused), Barbara Miller (excused), Luis Garcia (excused), Christopher Caldwell (excused)

CITY STAFF PRESENT: Shelly Dusek (Human Resources Director); Assistant Chief Victor Green; Patricia Vargas (Executive Assistant); Joshua Schaefer (Intern)

The Citizens Public Safety Review and Appeal Board (CPSRAB) Meeting was called to order at 6:00 p.m. by Chair Payne.

Opening Remarks: Director Dusek welcomed members, staff and public to the July 12th CPSRAB meeting and clarified the in-person and live, call-in process for public comment during the Citizen Comments period. Chair Payne forwent the consent agenda inclusion due to the absence of four board members.

Minutes: Board member Tolbert motioned and CPSRAB members moved by unanimous vote to approve the minutes from the July 12, 2022, meeting.

Public Safety Community Relations (PCR) Report: Assistant Chief (AC) Green spoke to the PCR Report and answered board member questions, noting that all official complaints are recorded, unofficial complaints are normally recorded on an officer's Daily Activity Report and inquiries are also tracked.

Review of Activity Tracker: Director Dusek announced the upcoming community outreach opportunity on August 27th at the Northside Ministerial Alliance (NMA) Carnival, noting that more details will be sent to members as the date gets closer. Director Dusek indicated that there are no new updates to the activity tracker but took the opportunity to thank Joshua Schaefer for his efforts and announced his last day will be Thursday August 11th.

Chair Payne proposed to boost the member time commitment to 2 hours per month. All members present voted to approve the proposed change to the CPSRAB Policies & Procedures of Operation.

Board Member Comments: Chair Payne discussed the 2020 appeal that was denied at the City Mangers level and was not forwarded to the board. CPSRAB members, AC Green and Director Dusek highlighted the need for transparency and the importance of building trust within our community.

Citizen Comments: None

Next Steps:

- In future documents and meetings, acronyms to include full expressions
- CPSRAB Community Awareness & Access Subcommittee to meet and plan new ways to expand outreach at community events
- Board to produce 2022 Annual CPSRAB Report
- Traffic Study to be sent to Traffic Subcommittee member Tolbert
- Board to receive KDPS inquiries data as well as citizen contact data, outside of PCR Complaints, as recorded and tracked
- CPSRAB Policies & Procedures of Operation revision to reflect board approved increase of time commitment
- 2020 appeal follow up
- Advocate update

Next Meetings: September 13, 2022
October 11, 2022

ADJOURNMENT: 6:45 p.m.

Joshua Schaefer, Recording Secretary
Shelly Dusek, Staff Liaison
Vernon Payne, Chair