



**MANAGEMENT SERVICES DEPARTMENT
PURCHASING DIVISION**
241 W. South Street
Kalamazoo, Michigan 49007-4796
Telephone (269) 337-8020
FAX (269) 337-8500
cokpurchasing@kalamazoo.org

**ADDENDUM #2
January 30, 2024**

TO: Mandatory Pre-Bid Attendees
PROJECT: Janitorial Services at Various City Properties
BID REFERENCE #: 91039-040.0
BID OPENING DATE/TIME: February 6, 2024 @ 3:30 p.m. Local Time (ET)

The purpose of this addendum is to clarify and/or modify Specifications for this project. All work affected is subject to all applicable terms and conditions of the Bidding and Contract Documents.

SITE INSPECTION: Contact Chris Tomilo at (269) 720-2311
All appointments must be completed by January 31, 2024

1. **QUESTION:** Are there facility floor plans available?
ANSWER: Yes, facility floor plans are available upon request. (Sent these in first Addendum email to all Mandatory Pre-bid Attendees)
2. **QUESTION:** How many bathrooms are in each facility?
ANSWER:

Facilities	# of Bathrooms
601 North Park St Station 4	3
601 North Park St Station 5	0
150 E. Crosstown Parkway	27 County/HQ
241 W South St.	16
415 Stockbridge Main	8
415 Stockbridge Fleet	2
1415 Harrison Bldg. 5	3
1415 Harrison Bldg. 6	6
1415 Harrison Bldg. 21	1
1415 Harrison Bldg. 24	2
1415 Harrison Bldg. 28	2
251 Mills St	3
230 East Crosstown	2
619 Douglas Ave Station 5	3
1012 Walter St	2 Locker Rooms
3001 S. Burdick	1

QUESTION: How long does it take for the background check for the awarded bidder?
ANSWER: Background checks could be done within 15 minutes per person.

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Janitorial Services at Various City Properties**

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Questions related to this addendum may be addressed to Quentin Pike, Citywide Facilities Manager, pikeq@kalamazoocity.org.

The Addendum can be viewed and downloaded from the City's website at <https://www.kalamazoocity.org/bidopportunities>.

In order for a bid to be responsive, this signed and dated addendum must be returned with your bid. If you have already submitted your bid, acknowledge receipt and acceptance of this addendum by signing in the place provided and returning it to the undersigned and it shall be incorporated in your bid. Please identify your return envelope with the bid reference number and project description.

Sincerely,



Michelle Emig
Purchasing Division Manager
c: Quentin Pike, Public Services

FIRM: _____

SIGNED: _____

NAME: _____

DATE: _____

(Type or Print)