



MANAGEMENT SERVICES DEPARTMENT

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ADDENDUM #1

February 29, 2024

TO: ALL Prospective Proposers
PROJECT NAME: SS4A Sidewalk, Lighting, & Bus Stop Safety Development Plan
BID REFERENCE #: 92593-002.0
PROPOSAL DUE/OPENING DATE: **March 8, 2024 at 3:00 p.m. Local Time (ET)**

The purpose of this addendum is to clarify and/or modify the Proposal Due/Opening Date and Specifications for this project. All work affected is subject to all applicable terms and conditions of the Bidding and Contract Documents.

1. **NOTE:** The **PROPOSAL DUE/OPENING DATE** has been changed to:
Friday, March 8, 2024 at 3:00 p.m. (ET)

2. **RESPONSE TO QUESTIONS**

2.1. **General Questions:** These questions may have some overlapping application for RFP's 92593-001.0 or 92593-003.0. We understand the City of Kalamazoo was awarded this grant in FY2022. However, those documents are no longer accessible online. Where Appropriate, we have referenced our questions to FY2023 references.

Q1: Does the City of Kalamazoo have a Vision Zero Plan? If so, please provide the COK Vision Zero Plan document or a link to its location online.

A1: The City does not yet have an adopted Vision Zero plan but is seeking to put together a plan to that includes Vision Zero concepts and might serve as a pathway forward for adoption of a Vision Zero Plan.

Q2: Will the City be providing some sort of document format to ensure the various subplans and action plan are consistent and cohesive?

A2: Yes, the City will set a document format to ensure the various subplans and action plans are consistent and cohesive.

City Provided Information

Q2.1: 4.2 As-built or Record Data: Can the City provide an inventory or as-built/record drawings that will be provided to the Consultant?

A2.1: This would be on an as-requested basis. Depends on what is necessary for the particular planning effort.

Q2.2: 4.3 Will the City provide geolocation-based information on bus stop location and route data in a manner that can be directly imported by consultants?

A2.2: From Metro Transit: "The GIS info is supposed to be available via a GTFS feed on our website. We are currently working to get that up and running so in the meantime we can provide the GTFS when requested."

Q2.3: City GIS related to sidewalks: What inventories, geolocations, and assessments does the City have of each category of asset associated with this request?

A2.3: The City is currently finishing up work with a consulting firm to provide a full GIS map of sidewalk within City ROW. This information will be made available as well as any inventory data from Roadsoft and recent City sidewalk projects. We will have the sidewalk inventory broken down into major asset categories such as curb ramp, driveway approach, sidewalk through driveway, sidewalk run, etc.

Q3: Will the consultant be expected to supplement or gather any additional information? How can we assess the magnitude of this effort?

A3: The consultant will be expected to utilize the information provided with minimal gathered information to provide the specific plan or sub-plan. It is expected that much of the effort for this project will be in the available data analysis, prioritization, planning, and treatment alternative selection. It is anticipated that a few site visits to understand certain elements or areas of the City will be required. The City places value on planners, engineers, and technicians seeing projects and areas first-hand.

Q4: Is project budget consultant fee budget or City overall project budget inclusive of all project costs? If latter, what other costs are associated and what is the consultant fee limit?

A4: The budget provided in the RFP is the budget provided in the SS4A Supplemental Action Plan grant. The City does not anticipate other funding sources. Responsive consultants to the RFP should provide competitive market pricing for the level of effort anticipated.

Q5: How does the city envision the coordination of the public participation process for each project? Will each project have individual public participation events, or will it be collective of all three? Since the sub-plan projects appear infrastructure-specific and neighborhood related, will separate public participation events be required?

A5: The City anticipates having public participation for the SS4A project as one whole. Each sub-plan will be allocated space at this event(s) to provide more detailed information on the aspects of the project for that subject area.

2.2. 92593-002.0 Specific Questions

Q6: 92593-002.0 Item 3.2.1 – Does the City have an inventory and description of “key jurisdictional corridors” and their limits? Up to X number of miles...

A6: The City shows these key corridors and their limits in the COK Streets Design Manual (Fig 2.1.6).

Q7: 92593-002.0 Item 3.2.2 – What is the basis of the evaluation, study, and recommendations for lighting improvements?

A7: General Note: the City desires to have a standard assessment method and adopted standard based on safety as an outcome of this section. Presently, City has relied on Consumers Energy and project-by-project specifications for street lighting. Nothing has been adopted comprehensively for the City.

Q7.1: Has the City adopted standards for lighting? IEEE code, or other?

A7.1: See answer A7.

Q7.2: Is there an agreed-upon standard for the assessment of the lighting levels?

A7.2: See answer A7.

Q8: 92593-002.0 3.3 Public Transit Bus Stop Safety Improvement Plan

a. 3.3.2 Specifically with regard to customer complaints, will this information be provided to the Consultant?

A8: Yes, Metro Transit anticipates this will be provided to the consultant shortly after award. Would need to be requested and aggregated for a time period of study.

The Addendum can be viewed and downloaded from the City’s website at <https://www.kalamazoocity.org/bidopportunities>.

In order for a bid to be responsive, this addendum must be returned, signed and dated, with your bid. If you have already submitted your bid, acknowledge receipt and acceptance of this addendum by signing in the place provided and returning it to the undersigned and it shall be incorporated in your bid. Please identify your return envelope with the bid reference number and project description.

Sincerely,



Michelle Emig
Purchasing Division Manager

c: George Waring, Public Services
Nolan Bergstrom, CPED

FIRM: _____

SIGNED: _____

NAME: _____

DATE: _____

(Type or Print)

