



Department of Management Services  
 Purchasing Division  
 241 West South Street  
 Kalamazoo, MI 49007-4796  
 Phone: 269.337.8020  
[www.kalamazoo.org](http://www.kalamazoo.org)

**MANDATORY PRE-BID MEETING/SITE INSPECTION – May 26, 2026 @ 1:30 p.m.**  
**Location: 1415 Harrison St, Kalamazoo, MI 49007 Conference Room B**

**INVITATION FOR BID (IFB)**

The City of Kalamazoo, Michigan is soliciting sealed bids for:

**PROJECT NAME: KWRP Final Settling Tank Catwalk Structural Rehabilitation**

**BID REFERENCE #: 91359-006.0**

**IFB ISSUE DATE: May 11, 2026**

**BID DUE/OPENING DATE: June 9, 2026 @ 3:30 p.m. Local Time**

*Electronic Bids Will Not Be Accepted.*

**MAILING ADDRESS & INSTRUCTIONS**

**Mail to:**

Purchasing Division  
 241 W. South Street  
 Kalamazoo, MI 49007

**Questions about this IFB should be directed to:**

Department Contact: **Ryan Stoughton**  
 Assistant City Engineer at  
[stoughtonr@kalamazoo.org](mailto:stoughtonr@kalamazoo.org)

*Include on the Envelope the Project Name and Bid Reference Number. All Envelopes Must Be Sealed.*

You are invited to submit a bid for this project. Specifications, terms, conditions and instructions for submitting bids are contained herein. This Invitation for Bid with all pages, documents and attachments contained herein, or subsequently added to and made a part hereof, submitted as a fully and properly executed bid shall constitute the contract between the City and the successful bidder when approved and accepted on behalf of the City by an authorized official or agent of the City. Please review the bid document as soon as possible and note the **DEADLINE FOR QUESTIONS** in the Instructions to Bidders.

All bidders shall complete and return the Bid and Award page(s) and submit all information requested herein in order for a bid to be responsive. The bid document shall be returned in its entirety, in a properly identified and sealed envelope to the Purchasing Division at the above address. **BIDS MUST BE RECEIVED BEFORE THE DUE DATE - LATE BIDS WILL NOT BE CONSIDERED.** The City reserves the right to postpone the bid opening for its own convenience.

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**CITY OF KALAMAZOO – INVITATION FOR BIDS**  
**KWRP Final Settling Tank Catwalk Structural Rehabilitation**

**Bid Reference #: 91359-006.0**

**STATEMENT OF NO BID**

**NOTE: If you DO NOT intend to bid on this commodity or service, please complete and return this form immediately.** Your response will assist us in evaluating all responses for this important project and to improve our bid solicitation process.

The Purchasing Division of the City of Kalamazoo wishes to keep its bidders list file up-to-date. If, for any reason you cannot supply the commodity/service noted in this bid solicitation, this form must be completed and returned to remain on the particular bid list for future projects of this type.

**If you do not respond to this inquiry within the time set for the bid opening date and time noted, we will assume that you can no longer supply this commodity/service, and your name will be removed from this bid list.**

- \_\_\_\_\_ Specifications too "tight", i.e. geared toward one brand or manufacturer only (explain below).
- \_\_\_\_\_ Specifications are unclear (explain below).
- \_\_\_\_\_ We are unable to meet specifications.
- \_\_\_\_\_ Insufficient time to respond to the Invitation for Bid.
- \_\_\_\_\_ Our schedule would not permit us to perform.
- \_\_\_\_\_ We are unable to meet bond requirements.
- \_\_\_\_\_ We are unable to meet insurance requirements.
- \_\_\_\_\_ We do not offer this product or service.
- \_\_\_\_\_ Remove us from your bidders list for this commodity or service.
- \_\_\_\_\_ Other (specify below).

REMARKS: \_\_\_\_\_

SIGNED: \_\_\_\_\_ NAME: \_\_\_\_\_  
(Type or Print)

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_  
(if any)

ADDRESS: \_\_\_\_\_  
(Street address) (City) (State) (Zip)

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SECTION I  
INSTRUCTIONS TO BIDDERS

1. **EXAMINATION OF BID DOCUMENT**-Before submitting a bid, bidders shall carefully examine the specifications and shall fully inform themselves as to all existing conditions and limitations. The bidder shall indicate in the bid the sum to cover the cost of all items included on the bid form.
2. **PREPARATION OF BID**-The bid shall be legibly prepared in ink or typed. If a unit price or extension already entered by the bidder on the Bid and Award form is to be altered, it shall be crossed out and the new unit price or extension entered above or below and initialed by the bidder with ink. The bid shall be legally signed and the complete address of the bidder given thereon.

All bids shall be tightly sealed in an envelope plainly marked SEALED BID and identified by project name, bid opening date and time. Bids opened by mistake, due to improper identification, will be so documented and resealed. The Purchasing Division will maintain and guarantee confidentiality of the contents until the specified opening date and time. Bids submitted electronically will not be accepted.

3. **EXPLANATION TO BIDDERS**-Any binding explanation desired by a bidder regarding the meaning or interpretation of the Invitation for Bids (IFB) and attachments must be requested in writing, **at least 5 business days before the bid opening** so a reply may reach all prospective bidders prior to the submission of bids. Any information given to a prospective bidder concerning the IFB will be furnished to all prospective bidders as an amendment or addendum to the IFB if such information would be prejudicial to uninformed bidders. Receipt of amendments or addenda by a bidder must be acknowledged in the bid by attachment, or by letter received before the time set for opening of bids. Oral explanation or instructions given prior to the opening will not be binding.
4. **CASH DISCOUNTS**-Discount offered for payment of less than thirty (30) days will not be considered in evaluating bids for award. Offered discounts of less than thirty (30) days will be taken if payment is made within the discount period, even though not considered in evaluation of the bid.
5. **WITHDRAWAL OF BIDS**-Bids may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the exact time set for receipt of bid. No bid may be withdrawn for at least ninety (90) days after bid opening.
6. **ALTERNATE BIDS**-bidders are cautioned that any alternate bid, unless specifically requested or any changes, insertions or omissions to the terms and conditions, specifications or any other requirement of this IFB may be considered non-responsive, and at the option of the City, result in rejection of the alternate bid.
7. **LATE BIDS**-Any bid received at the office designated herein after the exact time specified for receipt will not be considered. (Note: The City reserves the right to consider bids that have been determined by the City to be received late due to mishandling by the City after receipt of the bid and no award has been made.)
8. **UNIT PRICES**-If there is a discrepancy between unit prices and their extension, unit prices shall prevail.
9. **BID SUBMITTAL**- Bidders can submit sealed bids in one of the following ways:
  - 9.1. **Mail your bid**, to be received before the bid due date and time indicated in the bid document, to the City of Kalamazoo at the following address:

City of Kalamazoo  
Purchasing Division  
241 West South Street  
Kalamazoo, MI 49007

- 9.2. **Deliver your bid to City Hall In-Person** before the bid due date and time indicated in the bid document.
- 9.3. **Deliver your bid to the Treasurer’s Office Payment Drop Box** located in the northwest corner of City Hall (see photos below) before the bid due date and time indicated in the bid document.



1. Open drop box located at City Hall.



2. Insert SEALED BID here.



- 10. **BID TABULATIONS-** The Purchasing Division makes an effort to post bid tabulations to the City of Kalamazoo website within 24 hours after the bid opening date and time at: <https://www.kalamazoo.org/bidopportunities>. However, in certain cases the posting of the bid tabulation may extend beyond the 24-hour window.

**SECTION II  
BID AND AWARD**

The undersigned having become thoroughly familiar with all of the bid/contract documents incorporated herein, the project site and the location conditions affecting the work, hereby proposes to perform everything required to be performed in strict conformity with the requirements of these documents, and to provide and furnish all the equipment, labor and materials necessary to complete in a professional manner the KWRP Final Settling Tank Catwalk Structural Rehabilitation, meeting or exceeding the specifications as set forth herein for the prices as stated below.

**KWRP Final Settling Tank Catwalk Structural Rehabilitation**

**TOTAL LUMP SUM BID**

*Removing the existing catwalks over the four(4) clarifiers; removing and disconnecting the existing utilities before removal of the catwalk; cleaning the existing bearing pads; furnishing and installing new steel joists; reinstalling the existing catwalks onto the new steel joists; reinstalling and reconnecting all utilities; and furnishing and installing two (2) new life-safety throw rings with post and not less than one hundred fifty (150) feet of rope.*

\$ \_\_\_\_\_

Per Attachment A and Attachment B for 1415 Harrison Kalamazoo MI, 49007

Work shall start within 60 working days after receipt of notification by Contractor of Notice to Proceed and shall be completed by July 1, 2027.

Bidder shall provide all of the information as requested herein with their bid. **Failure to do so and/or failure to provide post-bid requested information may be cause for rejecting the bid as non-responsive.**

Bidder/Contractor has examined and carefully studied the bidding documents and attachments, and acknowledges receipt of the following addenda:

Addendum No: \_\_\_\_\_

Dated: \_\_\_\_\_

The City encourages the use of local labor in fulfilling the requirements of this contract.

By my signature below, I certify that the firm bidding on this contract, when making hiring decisions, does not use a past criminal conviction as a bar to or preclude a person with a criminal conviction from being considered for employment with the bidding firm unless otherwise precluded by federal or state law. I further certify that I have read and agree to be bound by the provisions of the City’s Non-Discrimination Clause found in Appendix A and as updated by City Ordinance 1856.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

Title: \_\_\_\_\_

CITY OF KALAMAZOO EX-OFFENDER POLICY CHECKLIST

As part of the City’s commitment to reducing unacceptable poverty, encouraging rehabilitation, reducing recidivism and strengthening families in Kalamazoo, the City has updated its Purchasing Policy to ensure that firms with whom the City does business share in this commitment by utilizing hiring practices that do not unfairly deny people with arrest and conviction records gainful employment. *(Important: This requirement also extends to any subcontractors the bidder intends to use to fulfill the contract for goods or services being sought from the City.)*

**Part I: Proof that the bidder does not inquire about an individual’s past arrest or criminal history on the bidders employment application form**

- Attach a copy of the current application for employment being used by the bidder

**Part II: Certification that the bidder does not use an individual’s past arrest or criminal history to unlawfully discriminate against them by checking *one or more* of the following:**

- That pursuant to federal or state law bidder is precluded from hiring persons with certain criminal records from holding particular positions or engaging in certain occupations by providing a cite to the applicable statute or regulation; if checking this box, provide a citation to the applicable statute or rule upon which the bidder is relying:\_\_\_\_\_
- That bidder conducts criminal history background checks only as necessary, and only after making a conditional offer of employment; that any withdrawal of an offer of employment to an individual because of a past criminal history is job-related and consistent with business necessity after the individual has been provided an individualized assessment opportunity to review and challenge or supplement the history of past criminal conduct being relied upon by the bidder;
- That the use by bidder of criminal history background checks complies with the U.S. Equal Employment Opportunity Commission’s Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions and that the bidder has not had a determination rendered against it in the past 7 years that it discriminated against a person through the use of an individual’s arrest or criminal history.

I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position

**CITY OF KALAMAZOO**  
**LOCAL PREFERENCE POLICY AND CERTIFICATION**

The lowest responsive Kalamazoo County bidder whose bid is not low but falls within 2% of the lowest responsive bid is afforded the opportunity to become the successful bidder if it agrees to reduce its bid to match the lowest responsive bid. The City of Kalamazoo is the sole determiner whether a bidder is responsible, qualifies as a Kalamazoo County bidder, and if its bid is responsive to the City’s specifications, terms and conditions.

If the lowest Kalamazoo County bidder chooses not to match the lowest bid, the next lowest responsive Kalamazoo County bidder whose bid falls within 2% of the lowest bid is given the opportunity to match the lowest responsive bid.

To qualify as a Kalamazoo County bidder, the bidder must meet both the following criteria:

1. Have a physical presence in Kalamazoo County by maintaining a permanent office, factory or other facility in Kalamazoo County with employees working in Kalamazoo County.
2. Have paid real or personal property taxes related to said business to the City of Kalamazoo, County of Kalamazoo or other municipal corporation within Kalamazoo County in the previous tax year, except that a non-profit entity need not meet this requirement.

This local preference policy applies only to purchases for materials, supplies, capital outlay, and services for maintenance, repair or operation of City facilities that are over \$25,000. If more than 50% of the contract is sub-contracted to firms located outside of Kalamazoo County that bid does not qualify for the local preference policy outlined above. The local preference policy will not apply if prohibited by law. The Purchasing Agent has the authority to finally determine if the bidder qualifies as a Kalamazoo County bidder as set forth herein. The Purchasing Agent may take into account the permanency of the business in Kalamazoo, and whether the business appears to be claiming to be a Kalamazoo County business solely or primarily to qualify as a Kalamazoo County business under this Resolution, and any other material factors.

**CERTIFICATION**

If you qualify as a Kalamazoo County bidder and wish to be considered for the local preference provisions as provided above, please certify that fact by providing the information requested below and attesting to its accuracy.

Firm Name: \_\_\_\_\_

Street Address of Business: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Number of employees working in Kalamazoo County: \_\_\_\_\_

Name the city or township to which business real and/or personal property taxes are paid or provide non-profit status: \_\_\_\_\_

The above information is accurate: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_



**REFERENCE QUESTIONNAIRE**

Please answer the following questions completely.

1. Firm name: \_\_\_\_\_
  
2. Established: Year \_\_\_\_\_ Number of Employees: \_\_\_\_\_
  
3. Type of organization:
  - a. Individual: \_\_\_\_\_
  - b. Partnership: \_\_\_\_\_
  - c. Corporation: \_\_\_\_\_
  - d. Other: \_\_\_\_\_
  
4. Former firm name(s) if any, and year(s) in business:  
\_\_\_\_\_  
\_\_\_\_\_
  
5. Include at least 3 references of contracts for similar work performed over the last five (5) years. Include: owner, contact person and phone number and description of work performed.
  - 5.1 Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Type of work or contract: \_\_\_\_\_
  
  - 5.2 Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Type of work or contract: \_\_\_\_\_
  
  - 5.3 Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Type of work or contract: \_\_\_\_\_

I hereby certify that all of the information provided is true and answered to the best of my ability.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_  
(type or print)

Title: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby state that all the information I have provided is true, accurate and complete. I hereby state that I have the authority to submit this bid which will become a binding contract if accepted by the City of Kalamazoo. I hereby state that I have not communicated with nor otherwise colluded with any other bidder, nor have I made any agreement with nor offered/accepted anything of value to/from an official or employee of the City of Kalamazoo that would tend to destroy or hinder free competition.

The firm's identification information provided will be used by the City for purchase orders, payment and other contractual purposes. If the contractual relationship is with, or the payment made to, another firm please provide a complete explanation on your letterhead and attach to your bid. Please provide for accounts payable purposes:

Tax Identification Number (Federal ID): \_\_\_\_\_

Remittance Address: \_\_\_\_\_

Financial Contact Name: \_\_\_\_\_ Financial Contact Phone Number: \_\_\_\_\_

Financial Contact Email Address: \_\_\_\_\_

I hereby state that I have read, understand, and agree to be bound by all terms and conditions of this bid document.

SIGNED: \_\_\_\_\_ NAME: \_\_\_\_\_  
(Type or Print)

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_  
(If any)

ADDRESS: \_\_\_\_\_  
(Street address) (City) (State) (Zip)

PHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**FOR CITY USE ONLY - DO NOT WRITE BELOW**

**SECTION III  
CITY OF KALAMAZOO  
INDEMNITY AND INSURANCE**

Contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the City of Kalamazoo within ten (10) days of the Notice of Award. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIR's are the responsibility of the Contractor.

The Contractor shall procure and maintain the following insurance coverage:

Workers' Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included and (E) XCU coverage if the nature of the contract requires XC or U work.

Automobile Liability in accordance with all applicable statutes of the State of Michigan, with limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

Additional Insured: Commercial General Liability and Automobile Liability, as described above, shall include an endorsement stating that the following shall be *Additional Insureds*: The City of Kalamazoo, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed that by naming the City of Kalamazoo as additional insured, coverage afforded is considered to be primary and any other insurance the City of Kalamazoo may have in effect shall be considered secondary and/or excess.

To the fullest extent permitted by law the Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Kalamazoo, its elected and appointed officials, employees, agents and volunteers, and others working on behalf of the City of Kalamazoo against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Kalamazoo, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

Cancellation Notice: All policies, as described above, shall include an endorsement stating that it is understood and agreed that thirty (30) days, or ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: City of Kalamazoo, Purchasing Division, 241 W. South Street, Kalamazoo, MI 49007.

Proof of Insurance Coverage: The Contractor shall provide the City of Kalamazoo at the time that the contracts are returned by him/her for execution, or within 10 days of Notice of Award, whichever is earlier, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.

**INDEMNITY AND INSURANCE**  
*Continued*

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and/or policies to City of Kalamazoo at least ten (10) days prior to the expiration date.

Scope of Coverage: The above requirements and conditions shall not be interpreted to limit the liability of the Contractor under this Contract, but shall be interpreted to provide the greatest benefit to the City and its officers and employees. The above listed coverages shall protect the Contractor, its employees, agents, representatives and subcontractors against claims arising out of the work performed. It shall be the Contractor's responsibility to provide similar insurance for each subcontractor or to provide evidence that each subcontractor carries such insurance in like amount prior to the time such subcontractor proceeds to perform under the contract

**SECTION IV**  
**SPECIAL REQUIREMENTS**

**1. BID BOND/GUARANTEE**

The bid must be accompanied by a bid bond which shall not be less than five (5%) percent of the total amount of the bid. No bid will be considered unless it is accompanied by the required guarantee. The bid guarantee shall ensure the execution of the bid and award, and the furnishing of a performance bond and a labor and material bond (A and B below) by the successful bidder. (Contractors Note: A cashier's or certified check in lieu of a bid bond is **NOT** acceptable.)

**A. PERFORMANCE BOND**

A performance bond shall be furnished in the full amount of the contract ensuring the City of faithful performance of all the provisions of the contract, and the satisfactory performance of any equipment required hereunder. The bond shall also ensure the City against defective workmanship and/or materials.

**B. LABOR AND MATERIAL (PAYMENT) BOND**

A labor and material (payment) bond shall be furnished for the period covered by the contract, in the full amount of the contract for the protection of labor and material suppliers and sub-contractors.

Bonds shall be secured by a guaranty or a surety company listed in the latest issue of the U.S. Treasury, circular 570, and licensed to do business in the State of Michigan, and written in favor of the City of Kalamazoo. The amount of such bonds shall be within the maximum amount specified for such company in said circular 570. The bonds shall be accompanied by a power of attorney showing authority of the bonding agent to sign such bonds on behalf of the guaranty or surety company. The cost of the bonds shall be borne by the Contractor.

Failure of the Contractor to supply the required bonds within ten (10) days after Notice of Award, or within such extended period as the Purchasing Agent may agree to, shall constitute a default and the City of Kalamazoo may either award this contract to the next lowest bidder or re-advertise for bids and may charge against the Contractor for the difference between the amount of the bid and the amount for which a contract for the work is subsequently executed, irrespective of whether the amount thus due exceeds the amount of the bid bond. If a more favorable bid is received by re-advertising, the defaulting bidder shall have no claim against the City of Kalamazoo for a refund.

**2. WAIVERS OF LIEN**

Upon completion of all work and request for final payment, the Contractor shall furnish a 100% waiver of lien from each supplier and sub-contractor covering all items of the work. Failure to supply waivers of lien for the entire job upon completion and final payment request will be considered grounds for withholding final payment.

**3. SUBCONTRACTORS**

- A. Contractors shall state on the Bid and Award page any and all subcontractors to be associated with their bid, including the type work to be performed. Any and all subcontractors shall be bound by all of the terms, conditions and requirements of the contract; however, the prime contractor shall be responsible for the performance of the total work requirements.
- B. The Contractor shall cooperate with the City of Kalamazoo in meeting its commitments and goals with regard to maximum utilization of minority and women business enterprise, and shall use its best efforts to ensure that minority and women business enterprises have maximum practicable opportunity to compete for subcontract work under this agreement.

**SECTION V**  
**SPECIFICATIONS**

**1. INTENT**

This work shall consist of removing the existing catwalks over the four(4) clarifiers; removing and disconnecting the existing utilities before removal of the catwalk; cleaning the existing bearing pads; furnishing and installing new steel joists; reinstalling the existing catwalks onto the new steel joists; reinstalling and reconnecting all utilities; and furnishing and installing two (2) new life-safety throw rings with post and not less than one hundred fifty (150) feet of rope.

All work shall be performed in accordance with the City of Kalamazoo Standard Specifications, the Contract Documents, and these Special Provisions. The contract lump sum bid price shall include all labor, materials, equipment, tools, coordination, and incidentals necessary to complete the work in its entirety as directed by the Engineer. **(per attachment A & B)**

**2. SCOPE OF WORK**

The KWRP Final Settling Tank Catwalk Structural Rehabilitation project is located at 1415 Harrison Street, Kalamazoo, MI 49007. Ryan Stoughton, Project Manager/Coordinator, is the Owner's representative and may be contacted regarding any questions by phone at 269-337-8736 or [stoughtonr@kalamazoo-city.org](mailto:stoughtonr@kalamazoo-city.org).

This work shall consist of removing the existing catwalks over the four(4) clarifiers; removing and disconnecting the existing utilities before removal of the catwalk; cleaning the existing bearing pads; furnishing and installing new steel joists; reinstalling the existing catwalks onto the new steel joists; reinstalling and reconnecting all utilities; and furnishing and installing two (2) new life-safety throw rings with post and not less than one hundred fifty (150) feet of rope.

**3. QUALITY ASSURANCE**

**3.1 Manufacture**

3.1.1 Company specializing in manufacturing products specified in this Section with a minimum of five (25) years documented experience through successful similar installations that have been in continuous operation over that period.

3.1.2 Naming a Manufacturer does not relieve them from complying with the requirements of the Contract Documents.

3.1.3 The Contract Documents represent the minimum acceptable standards for the Clarifier Catwalk Rehabilitation.

**3.2 Fabrication and Installation Personnel**

3.2.1 Trained and experienced in the fabrication and installation of the materials and equipment.

3.2.2 Knowledgeable of the design and the reviewed submittals.

**4. WARRANTY**

4.1 Furnish non-prorated Manufacturer's warranty on the protective coating for a period of one (1)-year, covering defects in materials and workmanship.

4.2 Furnish a minimum 5-year Manufacturer's system performance warranty.

**5. SUBMITTALS**

The contractor shall provide the following submittals:

- 5.1 Name of Manufacturer and Model.
- 5.2 General arrangement and dimensional Drawings of the launder cover system.
- 5.3 Plan and profile Drawings of the launder cover.
- 5.4 Handling, storage, and installation instructions.
- 5.5 List of required accessories and suggested spare parts.

**6. DELIVERY, STORAGE, AND HANDLING**

- 6.1 Delivered to the site fully fabricated.
- 6.2 Receiving and Storage:
  - 6.2.1 Deliver all materials in original, unbroken, brand marked containers or wrapping as applicable.
  - 6.2.2 All Equipment: Boxed, crated or otherwise completely enclosed for protection during shipment, handling and storage.
  - 6.2.3 Handle and Store Materials:
    - According to Manufacturer’s instructions.
    - In a manner which will not affect the equipment warranty.
    - In a manner which will prevent deterioration or damage, contamination with foreign matter, and effects of weather or elements.
  - 6.2.4 Inspect equipment prior to unloading and notify Manufacturer of any damage to equipment.
- 6.3 Rejected Material and Replacements:
  - 6.3.1 Reject damaged, deteriorated, or contaminated material and immediately remove from the Site.
  - 6.3.2 Replace rejected materials with new materials at no additional cost to Owner.

**7. PROJECT CONDITIONS**

- 7.1 Proceed with installation only when existing and forecasted weather conditions permit protective coatings to be installed according to manufacturer’s written instructions and warranty requirements.

**8. PRE-CONSTRUCTION MEETING**

The awarded contractor and the City’s project representative will hold a pre-construction meeting prior to the beginning of the project.

**9. SAFETY**

- 9.1 The contractor and/or subs are responsible to follow all State and Federal safety regulations and guidelines as they pertain to contractors performing this type of work.
- 9.2 While on site, the contractor and /or subs will follow the City of Kalamazoo’s safety practices and procedures. These will be presented to the awarded contractor at the pre-construction meeting. The contractor will be required to submit the company’s Safety Plan to the City’s Safety Representative for review prior to the commencement of any on-site work.

- 9.3 Parking and other on-site requirements will be discussed with the awarded contractor at the pre-construction meeting. The site has parking available for the contractor to use throughout the project.

**SECTION VI**  
**GENERAL PROVISIONS**

**1. SUBCONTRACTORS**

Contractors shall state on the Bid and Award page any and all subcontractors to be associated with their bid, including the type work to be performed. Any and all subcontractors shall be bound by all of the terms, conditions and requirements of the contract; however, the prime contractor shall be responsible for the performance of the total work requirements.

**2. PROJECT MANAGER**

- 2.1 The Project Manager or his/her duly authorized representative shall have the duties and responsibilities as provided in the contract.
- 2.2 The Project Manager shall have the authority to reject any work or materials that do not conform to the contract and to decide questions or make interpretations that may arise from the contract documents.
- 2.3 The Contractor shall immediately report to the Project Manager any questionable or obvious error or omission that may be apparent in the contract documents and shall not proceed with work until the Project Manager or his/her representative has resolved the error or omission.
- 2.4 The Project Manger shall have authority to stop work whenever such stoppage may be necessary to ensure the proper execution of the contract.

**3. CONSTRUCTION SCHEDULE AND COORDINATION**

- 3.1 TIME IS OF THE ESSENCE in respect to the work contemplated herein, and the Contractor agrees to do the work covered by the contract in conformity with the provisions set forth herein. Failure on the part of the Contractor to complete the work within the stated time he/she has set for and agreed to herein, shall constitute default by the Contractor. Regardless of any other provision of this contract, if Contractor fails to complete the work within the time he/she has set forth and agreed to herein, the Contractor may be liable to the owners(s) for any damages incurred by the owner(s).
- 3.2 The Contractor shall supply the City with an agreeable work schedule before commencing work on this contract. This schedule shall detail beginning and completion dates for each major component of the project.
- 3.3 The Contractor shall coordinate and cooperate with all other contractors who may be working on the site in order to allow for the orderly progress of work being done.
- 3.4 The Contractor is required to keep the Project Manager fully informed of any proposed work that will tend to interfere with the existing operations at the site.
- 3.5 The Contractor shall schedule all work to accommodate the City's schedule. In the event Contractor's schedule falls on weekends, nights or overtime work is required, no additional compensation will be allowed. All work shall be part of this contract without regard to when it is done.

4. **PROTECTION OF WORK**

The Contractor shall maintain adequate protection of all his/her work from damage and shall protect all public and private abutting property from injury or loss arising in connection with this contract. He/She shall provide and maintain all barricades, lights, fences, watchpersons, or other facilities necessary to protect all persons from danger or hazardous conditions resulting from the work in the contract.

5. **PROTECTION OF PROPERTY**

5.1 The Contractor shall confine his/her equipment and operations to those areas of the work site necessary for the completion of the work, or as authorized by the Project Manager. The Contractor shall protect and preserve from damage any facilities, utilities or features including trees, shrubs and turf that are not required to be disturbed by the scope of work.

5.2 The Contractor shall be responsible for determining the location of and for protecting from damage any utilities or other improvements.

6. **REMOVAL OF RUBBISH**

The Contractor shall daily remove all rubbish and accumulated materials due to his/her construction.

7. **MANDATORY PRE-BID MEETING AND INSPECTION OF SITE**

7.1 **A mandatory pre-bid meeting will be held May 26, 2026, 1:30 p.m. at 1415 Harrison St. Conference Room B.** Following this pre-bid meeting each bidder shall also visit the site of the proposed work and fully acquaint himself/herself with the existing conditions relating to construction and labor and shall fully inform himself/herself as to the facilities involved and the difficulties and restrictions attending the performance of this contract. **Questions may be emailed to Ryan Stoughton at [stoughtonr@kalamazoo-city.org](mailto:stoughtonr@kalamazoo-city.org) by 10:00 a.m. on June 1, 2026 (no later than one week before bid due date).**

7.2 The bidder shall thoroughly examine and become familiar with the drawings, specifications and all other bid/contract documents. The Contractor, by the execution of this contract, shall in no way be relieved of any obligation under it due to his/her failure to receive or examine any form of legal instrument, or to visit the site and acquaint himself/herself with the conditions there existing. No allowance shall be made subsequently in this connection in behalf of the Contract for any negligence of his/her part.

8. **RESPONSIBILITY OF CONTRACTOR**

8.1 Contractor shall be responsible for his/her own work and every part thereof and all work of every description used in connection with this contract. He/She shall specifically and distinctly assume and does assume all risk of damage from any action or operations under the contract or in connection with his/her work. He/She undertakes and promises to protect and defend the owner(s) against all claims on account any such damage or injury.

8.2 The contractor shall be held responsible for the satisfactory and complete execution of the work in accordance with the true intent of the specifications. He/She shall provide, without extra cost incidental items required as a part of his/her work even though not particularly specified or indicated.

8.3 The contractor shall personally superintend the work or shall have a competent person at the site at all times to act for him/her.

**9. SITE SECURITY**

The Contractor shall be responsible for job site security of all materials and tools provided by him/her and no claim for loss or damage will be considered by the City.

**10. SITE ACCESS**

The City will provide fair and reasonable access to the job site within the working schedules of both parties.

**11. MATERIALS INSPECTION AND RESPONSIBILITY**

11.1 The Project Manager shall have the right to inspect any materials to be used in carrying out the terms of the contract.

11.2 The City does not assume any responsibility for the contracted quality and standard of all materials, equipment, components or completed work furnished under this contract.

11.3 Any materials, equipment, components or completed work which does not comply with contract specifications or applicable city and state codes may be rejected by the City and shall be replaced by the Contractor at no cost to the City.

11.4 Any materials, equipment or components rejected shall be removed within a reasonable period of time from the premises of the City at the entire expense of the Contractor after written notice has been mailed by the City to the Contractor that such materials, equipment or components have been rejected.

11.5 Installation shall comply with the applicable rules of the industry or industries which shall be considered as included in these specifications and shall comply with all local and state codes.

11.6 Any reference in these documents to standard specifications shall mean the latest revisions of these specifications and shall become a part of this contract. Any part of the work not completely detailed in these documents, or referenced to a standard specification, shall be governed by the latest edition of the proper industry document.

**12. SAFETY**

The Contractor shall comply with all applicable OSHA and MIOSHA regulations.

**13. AWARD**

Award is subject to availability of funds and will be made to the contractor that best meets the specifications and the following award criteria:

13.1 Bidder's experience on similar type projects; size, type, cost and location.

13.2 Capacity of firm to start and complete a project of this size on target.

13.3 Price.

13.4 References.

**14. INSPECTION OF WORK**

The City may maintain inspectors on the job who shall at all times have access to work.

**15. QUESTIONS**

Bidders shall address questions regarding the specifications to Ryan Stoughton, Public Services at [stoughtonr@kalamazoocity.org](mailto:stoughtonr@kalamazoocity.org) (This does not relieve the requirements of Page 1, Item 3). Questions regarding terms, conditions and other related bid requirements may be addressed to Kyle Dunn, Buyer at (269) 337-8720 or [dunnk@kalamazoocity.org](mailto:dunnk@kalamazoocity.org).

**SECTION VII**  
**TERMS AND CONDITIONS**

**1. AWARD OF CONTRACT**

- A. This contract will be awarded to that responsible bidder whose bid, conforming to this solicitation, will be most advantageous to the City, price and other factors considered. The City reserves the right to accept or reject any or all bids and waive informalities and minor irregularities in bids received. Other factors include, as an example but not limited to, delivery time, conformance to specifications, incidental costs such as demurrage and deposits, etc.

Notification of award will be in writing by the Purchasing Agent. Upon notification, the Contractor shall submit to the Purchasing Division all required insurance certificates (if required) and such other documentation as may be requested or required hereunder. Upon their receipt and subsequent approval by the City, the Purchasing Agent will forward to the Contractor a written **NOTICE TO PROCEED**. Work shall **NOT** be started until such **NOTICE TO PROCEED** is received by the Contractor.

- B. Unilateral changes in bid prices by the bidder shall not be allowed. However, the City, at its sole option, reserves the right to negotiate with bidders in the event of, but not limited to:

- 1) No bids received;
- 2) A single bid being received; or
- 3) Prices quoted are over budget and/or unreasonable.

**2. COMPLETE CONTRACT**

This bid document together with its addenda, amendments, attachments and modifications, when executed, becomes the complete contract between the parties hereto, and no verbal or oral promises or representations made in conjunction with the negotiation of this contract shall be binding on either party.

**3. SUBCONTRACTORS – NON-ASSIGNMENT**

Bidders shall state in writing any and all sub-contractors to be associated with this bid, including the type of work to be performed. The Contractor shall cooperate with the City of Kalamazoo in meeting its commitments and goals with regard to maximum utilization of minority and women-owned business enterprises.

The Contractor hereby agrees and understands that the contract resulting from this solicitation shall not be transferred, assigned or sublet without prior written consent of the City of Kalamazoo.

**4. TAXES**

The City of Kalamazoo is exempt from all federal excise tax and state sales and use taxes.

5. **INVOICING**

All original invoice(s) will be sent to the Financial Services Division, 241 W. South Street, Kalamazoo, MI 49007 or via email at [apinvoice@kalamazoocity.org](mailto:apinvoice@kalamazoocity.org). The Finance Division processes payments after receipt of an original invoice from the Contractor and approval by the department. The City of Kalamazoo's policy is to pay invoice(s) within 30 days from the receipt of the original invoice, if the services or supplies are satisfactory and the proper paperwork and procedures have been followed. **In order to guarantee payment to the vendor on a timely basis, the vendor needs to receive a purchase order number before supplying the City of Kalamazoo with goods or services.** All original, and copies of original invoice(s), will clearly state which purchase order they are being billed against.

**The City of Kalamazoo is a government municipality and therefore is tax exempt from all sales tax.**

**The vendor is responsible for supplying the Finance Division with a copy of their W9 if they are providing a service to the City of Kalamazoo.**

6. **PAYMENTS**

Upon issuance of certificates of Payment by the Architect/Engineer for labor and material incorporated in the work and the materials suitably stored at the site payment shall be made up to ninety (90%) percent of the value thereof.

When the cumulative total of payment is equal to fifty (50%) percent of the contract sum, subsequent payments will be made in the full amount for labor and material certified by the Architect/Engineer.

The amount retained shall be held until final acceptance of the work, receipt of all payrolls, releases, and waiver of liens.

7. **CHANGES AND/OR CONTRACT MODIFICATIONS**

The City reserves the right to increase or decrease quantities, service or requirements, or make any changes necessary at any time during the term of this contract, or any negotiated extension thereof. Price adjustments due to any of the foregoing changes shall be negotiated and mutually agreed upon by the Contractor and the City.

Changes of any nature after contract award which reflect an increase or decrease in requirements or costs shall not be permitted without prior approval by the Purchasing Agent. City Commission approval may also be required.

**ANY CHANGES PERFORMED IN ADVANCE OF PURCHASING AGENT APPROVAL, MAY BE SUBJECT TO DENIAL AND NON-PAYMENT.**

**8. LAWS, ORDINANCES AND REGULATIONS**

The Contractor shall keep himself/herself fully informed of all local, state and federal laws, ordinances and regulations in any manner affecting those engaged or employed in the work and the equipment used. Contractor and/or employees shall, at all times, serve and comply with such laws, ordinances and regulations.

Any permits, licenses, certificates or fees required for the performance of the work shall be obtained and paid for by the Contractor.

This contract shall be governed by the laws of the State of Michigan.

**9. RIGHT TO AUDIT**

The City or its designee shall be entitled to audit all of the Contractor's records, and shall be allowed to interview any of the Contractor's employees, throughout the term of this contract and for a period of three years after final payment or longer if required by law to the extent necessary to adequately permit evaluation and verification of:

- A. Contractor compliance with contract requirements,
- B. Compliance with provisions for pricing change orders, invoices or claims submitted by the Contractor or any of his payees.

**10. HOLD HARMLESS**

If the negligent acts or omissions of the Contractor/Vendor or its employees, agents or officers, cause injury to person or property, the Contractor/Vendor shall indemnify and save harmless the City of Kalamazoo, its agents, officials, and employees against all claims, judgments, losses, damages, demands, and payments of any kind to persons or property to the extent occasioned from any claim or demand arising therefrom.

**11. DEFAULT**

The City may at any time, by written notice to the Contractor, terminate this contract and the Contractor's right to proceed with the work, for just cause, which shall include, but is not limited to the following:

- A. Failure to provide insurance and bonds (when called for), in the exact amounts and within the time specified or any extension thereof.
- B. Failure to make delivery of the supplies, or to perform the services within the time specified herein, or any extension thereof.
- C. The unauthorized substitution of articles for those bid and specified.
- D. Failure to make progress if such failure endangers performance of the contract in accordance with its terms.
- E. Failure to perform in compliance with any provision of the contract.

**DEFAULT *cont.***

- F. **Standard of Performance** - Contractor guarantees the performance of the commodities, goods or services rendered herein in accordance with the accepted standards of the industry or industries concerned herein, except that if this specification calls for higher standards, then such higher standards shall be provided.

Upon notice by the City of Contractor's failure to comply with such standards or to otherwise be in default of this contract in any manner following the Notice to Proceed, Contractor shall immediately remedy said defective performance in a manner acceptable to the City. Should Contractor fail to immediately correct said defective performance, said failure shall be considered a breach of this contract and grounds for termination of the same by the City.

In the event of any breach of this contract by Contractor, Contractor shall pay any cost to the City caused by said breach including but not limited to the replacement cost of such goods or services with another Contractor.

The City reserves the right to withhold any or all payments until any defects in performance have been satisfactorily corrected.

In the event the Contractor is in breach of this contract in any manner, and such breach has not been satisfactorily corrected, the City may bar the Contractor from being awarded any future City contracts.

- G. All remedies available to the City herein are cumulative and the election of one remedy by the City shall not be a waiver of any other remedy available to the City.

**12. TERMINATION OF CONTRACT**

The City may, at any time and without cause, suspend the work of this contract for a period of not more than ninety days after providing notice in writing to the Contractor. The Contractor shall be allowed an adjustment in the contract price or an extension of the contract times, or both, directly attributable to the suspension if Contractor makes an approved claim.

The City may, without prejudice to any other right or remedy of the City, and with or without cause, terminate the contract by giving seven days written notice to the Contractor. In such case the Contractor shall be paid, without duplication, for the following items:

- A. Completed and acceptable work executed in accordance with the contract documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such work;
- B. Expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials or equipment as required by the contract documents in connection with uncompleted work, plus fair and reasonable sums for overhead and profit on such expenses;
- C. All documented claims, costs, losses and damages incurred in settlement of terminated contracts with Subcontractors, Suppliers and others; and
- D. Reasonable expenses directly attributable to termination.

The Contractor shall not be paid on account of loss of anticipated profits or revenue or other economic loss arising out of or resulting from such termination.

**13. INDEPENDENT CONTRACTOR**

At all times, the Contractor, any of his/her employees, or his/her sub-contractors and their subsequent employees shall be considered independent contractors and not as City employees. The Contractor shall exercise all supervisory control and general control over all workers' duties, payment of wages to Contractor's employees and the right to hire, fire and discipline their employees and workers. As an independent contractor, payment under this contract shall not be subject to any withholding for tax, social security or other purposes, nor shall the Contractor or his/her employees be entitled to sick leave, pension benefit, vacation, medical benefits, life insurance or workers' unemployment compensation or the like.

**14. PROJECT SUPERVISOR**

The Contractor shall employ an individual to act as Project Supervisor. The Project Supervisor shall be available to the Contractor's workers and the Project Manager at all times by use of a beeper or other reliable means. The Project Supervisor shall prepare daily work plans for the employees, monitor employee performance, attendance and punctuality; and work closely with the City's Project Manager in assuring contract compliance.

**15. MEETINGS**

The Contractor and/or Project Supervisor shall be available to meet with the Department Head or Project Manager at a mutually agreeable time to discuss problems, issues or concerns relative to the contract. Either party may call a meeting at any time. When such a request for a meeting is made, the meeting date shall, in no case exceed five (5) working days after the request; and, if in the sole opinion of the Department Head, the severity of the circumstance warrants, no more than one (1) working day.

**16. INSPECTION OF WORK SITE**

Before submitting bids or quotes for work, the Contractor shall be responsible for examining the work site and satisfying himself/herself as to the existing conditions under which he/she will be obligated to operate, or that in any way affects the work under this contract. No allowance shall be made subsequently, on behalf of the Contractor, for any negligence on his/her part.

**17. CONTRACT PERIOD, EXTENSIONS, CANCELLATION**

- A. The contract shall be in effect for the term stated in the specifications.
- B. The City may opt to extend this contract upon mutual agreement of both parties. The number of extensions shall be limited to that stated in the specifications.
- C. The City may, from time to time, find it necessary to continue this contract on a month-to-month basis only, not to exceed a six (6) month period. Such month-to-month extended periods shall be by mutual agreement of both parties, with all provisions of the original contract or any extension thereof remaining in full force and effect.
- D. All contracts, extensions and cost increases are subject to availability of funds and the approval of the City Commission (if required).
- E. The City reserves the right to cancel the contract due to non-appropriation of funds by the City with thirty (30) days written notice.

**CONTRACT PERIOD, EXTENSIONS, CANCELLATION *cont.***

- F. Either party may terminate the contract (or any extension thereof) without cause at the end of any twelve (12) month term by giving written notice of such intent at least 60 days prior to the end of said twelve (12) month term.
- G. All notices are in effect commencing with the date of mailing. Written notices may be delivered in person or sent by First Class mail; or emailed to the last known address.
- H. If cancellation is for default of contract due to non-performance, the contract may be canceled at any time (see Item 11, DEFAULT)

**APPENDIX A**  
**NON-DISCRIMINATION CLAUSE FOR ALL CITY OF KALAMAZOO CONTRACTS**

The Contractor agrees to comply with the Federal Civil Rights Act of 1964 as amended; the Federal Civil Rights Act of 1991 as amended; the Americans With Disabilities Act of 1990 as amended; the Elliott-Larson Civil Rights Act, Act No. 453, Public Act of 1976 as amended; the Michigan Handicappers Civil Rights Act, Act No. 220, Public Act of 1976 as amended, City Ordinance 1856 and all other applicable Federal and State laws. The Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation or gender identity that is unrelated to the individual's ability to perform the duties of the particular job or position. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment advertising, layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability family status, sexual orientation or gender identity that is unrelated to the individuals ability to perform the duties of the particular job or position.
3. If requested by the City, the Contractor shall furnish information regarding practices, policies and programs and employment statistics for the Contractor and subcontractors. The Contractor and subcontractors shall permit access to all books, records and accounts regarding employment practices by agents and representatives of the City duly charged with investigative duties to assure compliance with this clause.
4. Breach of the covenants herein may be regarded as a material breach of the contract or purchasing agreement as provided in the Elliott-Larsen Civil Rights Act and City Ordinance 1856.
5. The Contractor will include or incorporate by reference the provisions of the foregoing paragraphs 1 through 4 in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission\* and will provide in every subcontract or purchase order that said provision will be binding upon each subcontractor or seller.
6. The Contractor will not preclude a person with a criminal conviction from being considered for employment unless otherwise precluded by federal or state law. (for contracts over \$25,000)

The Elliott-Larson Civil Rights Act, Sec. 202 of Act. No. 453 of 1976 reads in part as follows:

Sec. 202. (1) An employer shall not:

- (a) Fail or refuse to hire, or recruit, or discharge or otherwise discriminate against an individual with respect to employment, compensation, or a term condition or privilege of employment because of religion, race, color, national origin, age, sex, height, weight or marital status.
- (b) Limit, segregate or classify an employee or applicant for employment in a way which deprives or tends to deprive the employee or applicant of an employment opportunity or otherwise adversely affects the status of an employee or applicant because of religion, race, color, national origin, age, sex, height, weight or marital status.
- (c) Segregate, classify or otherwise discriminate against a person on the basis of sex with respect to a term, condition or privilege of employment, including a benefit plan or system.

\* Except for contracts entered into with parties employing less than three employees.



## **Attachment A**

### ***SPECIFICATIONS***

# **KWRP Final Settling Tank Catwalk Structural Rehabilitation**

**Bid Reference #: 91359-006.0**

**May 2026**

**City of Kalamazoo**  
**Wastewater Division**  
**Clarifier Catwalk Rehabilitation Project**

- a. **Description** - This work shall consist of removing the existing catwalks over the four (4) clarifiers; removing and disconnecting the existing utilities before removal of the catwalk; cleaning the existing bearing pads; furnishing and installing new steel joists; reinstalling the existing catwalks onto the new steel joists; reinstalling and reconnecting all utilities; and furnishing and installing two (2) new life-safety throw rings with post and not less than one hundred fifty (150) feet of rope.

All work shall be performed in accordance with the City of Kalamazoo Standard Specifications, the Contract Documents, and these Special Provisions. The contract lump sum bid price shall include all labor, materials, equipment, tools, coordination, and incidentals necessary to complete the work in its entirety as directed by the Engineer.

- b. **Equipment Restriction** - All equipment utilized for this project shall be limited to a maximum operating height of 190 feet due to aircraft flight paths associated with the nearby Kalamazoo/Battle Creek International Airport. The Contractor shall ensure that no cranes, lifts, booms, temporary structures, or other equipment exceed this height at any time. Compliance with all applicable FAA and airport authority requirements is mandatory. No additional payment will be made for this restriction; all associated costs shall be included in the bid price.

- c. **Sequencing Clarifier Work** - This work includes coordinating with City of Kalamazoo KWRP operations staff for the isolation of a clarifier to complete the required work. The City will “isolate” a clarifier by stopping flow into the basin by closing the influent valve; however, any adjustment of the water level within the clarifier necessary to perform the work shall be the responsibility of the Contractor. The Contractor may coordinate with KWRP operations staff regarding the use of existing pumping equipment to lower the water level to approximately the midpoint of the tank.

Only one (1) of the four clarifiers may be isolated at any given time. The Contractor shall provide the City KWRP operations staff with a minimum of seven (7) calendar days’ notice to request isolation of a clarifier. After a clarifier is returned to service, a minimum of three (3) calendar days must pass before the next clarifier may be

isolated. No clarifier may remain isolated for more than twenty-eight (28) continuous calendar days. All costs associated with complying with the clarifier isolation sequence and schedule restrictions shall be included in the bid price.

- d. **Emergency Events** - City of Kalamazoo KWRP operations staff will monitor weather forecasts and system conditions and may require an isolated clarifier to be brought back into service. In such cases, the City will coordinate directly with the Contractor and provide a minimum of three (3) days' notice for the required change in operating status. The Contractor shall respond promptly and adjust work activities as necessary to return the clarifier to service within the timeframe provided.
  
- e. **Protection of Clarifier** - The contractor shall perform their work in a manner that prevents any debris larger than ¼-inch by ¼-inch on any one face from entering the clarifier. The contractor shall submit to the engineer a Clarifier Protection Plan a minimum of 2 weeks prior to work commencing for review and approval. No work may begin on any clarifier until the plan is approved and measures are in place. Clarifier Protection Plan includes the installation, materials, maintenance, and removal of a system to prevent debris of a particle of this size limitation from entering the clarifier. Failing to submit a plan in a timely manner shall not grant an extension of time. Failing to follow approved plan shall result in immediate stoppage of work until Clarifier Protection Plan is implemented. The City and the engineer reserve the right to stop work if approved measures are not sufficient to prevent stated debris from entering the clarifier. The contractor shall stop work then be required to resubmit the plan for approval, before continuing work.

In the event of debris of this size limit from entering a clarifier the contractor will stop work and notify the City KWRP operations staff. The contractor will be responsible for the cost of cleaning the clarifier. No additional time will be granted for cleaning of the clarifier.

- f. **Sequences of Work** - General sequence of work on a clarifier is as follows: requesting the isolation of a clarifier, implementing of Clarifier Protect Plan, disconnection and removal of existing utilities, removal of existing catwalk, cleaning of the anchor point, installation and connection of the joist, reinstallation and connection of the catwalk to the joist, reinstallation and connection of the utilities, and removal of Clarifier Protection Plan.
  
- g. **Site Access** - The Contractor shall access the project site exclusively through the Mosel Avenue entrance. This entrance will be staffed by City of Kalamazoo KWRP

operations personnel Monday through Friday, from 8:00 a.m. to 2:00 p.m. Vehicular and equipment movement shall be restricted to the immediate vicinity of the designated work areas to the greatest extent practicable. The Contractor is fully responsible for all material and equipment handling logistics within the facility.

A general laydown area for materials, equipment, and staging will be provided by the City (see exhibit C). Material and equipment deliveries shall occur Monday through Friday, 8:00 a.m. to 2:00 p.m. Any deliveries requiring access outside of these hours shall be coordinated with City KWRP operations staff a minimum of three (3) business days in advance. Approval of such requests is not guaranteed and is subject to operational needs of the facility. (see Exhibit C for more information)

- h. **Safety** - The Contractor shall be solely responsible for all means, methods, procedures, and operations relating to safety and shall comply with all applicable local, state, and federal safety requirements. Safety shall always remain the Contractor's responsibility throughout the duration of the project. The Contractor shall ensure that all personnel are instructed daily on the continuous requirement to maintain a safe environment for all within the project's influences, including City staff and visitors.
  
- i. **Utilities** – This work includes salvaging, disconnecting, protecting, and reconnecting the existing water sprayer system mounted along the length of the catwalks. The system consists of spray heads, pipes, and hoses that must be carefully removed prior to catwalk removal and reinstalled following the reinstatement of the catwalk. If existing system is not in conflict with new joist the system may be disconnected at either end & reconnected as the truss is reset. All labor, materials, equipment, and incidental work required to complete the salvaging, disconnection, and reconnection of the sprayer system shall be included in the cost of the related work items. Any damage to the sprayer components caused by the Contractor's operations shall be repaired or replaced at the Contractor's expense.

The catwalks also contain existing electrical conduits, most of which are in use. The existing abandoned electrical conduits, these will be removed, with the direction of City of Kalamazoo KWRP operations staff these abandoned conduits may not need to be reinstalled. The active electrical conduit may need to be removed and reinstall on the catwalks these will be paid separately utility relocation allowance.

Prior to performing any work involving existing utilities, the Contractor shall coordinate with City staff to verify the operational status, functionality, and

requirements of each utility system. No disconnection, removal, or disturbance of utilities shall occur without confirmation from City KWRP operations staff.

- j. **Steel Joist Requirements** – Furnish and install steel joist that meet the Steel Joist Institute (SJI) requirements for a “Vulcraft 36LH07” of a span of approximately 66-ft or equivalent joist as approved by the engineer at no additional cost to the project. This actual bearing to bearing distance must be field verified prior to ordering. See Exhibit D for connection details.
- k. **Steel Repairs** – After the removal of the catwalk the engineer will inspect the catwalk. If section is determined to need minor repair, the engineer will identify locations of repairs, this work will be paid separately as part of this steel repair allowance.
- l. **Steel Cleaning** – This intent is to only clean bearing areas and the catwalk contact points to the joists enough to complete the field welding. The contractor must perform their work to prevent debris from cleaning the existing steel anchor from entering the clarifier. The use of hand tools is approved to clean steel surfaces for field welding.
- m. **Site Conditions** – The contractor shall restore the site to its original condition as part of the bid price, any damage to the site shall be at the cost of the contractor to restore.
- n. **Life-Safety Throw Rings** – Install two (2) life-safety throw rings with post and not less than one hundred fifty (150) feet of rope. See Exhibit C for locations. Life Ring and rope shall meet OSHA 1915.158(b)(3) requirements.
- o. **Payment** - This project will be a lump sum project. Work included but not limited to mobilization, labor, equipment, materials, clarifier protection plan, coordination, removing existing utilities, removing existing catwalk, furnishing new joists, reinstalling catwalk, reattaching existing utilities, clean up, restoring the site to its existing condition, and installing of the life safety throw rings. All work will be included in the in the contract with exception of allowances for the following work:
  - Catwalk Rehabilitation, LSUM
  - Minor steel repairs on the Catwalks allowances up to \$20,000.
  - Utility relocation allowances up to \$10,000.

p. **Exhibits Included:**

- Exhibit A - Contract 40\_102-112
- Exhibit B - Field Sketches and Notes
- Exhibit C – Site and Access Maps
- Exhibit D - Connection Details



## **Attachment B**

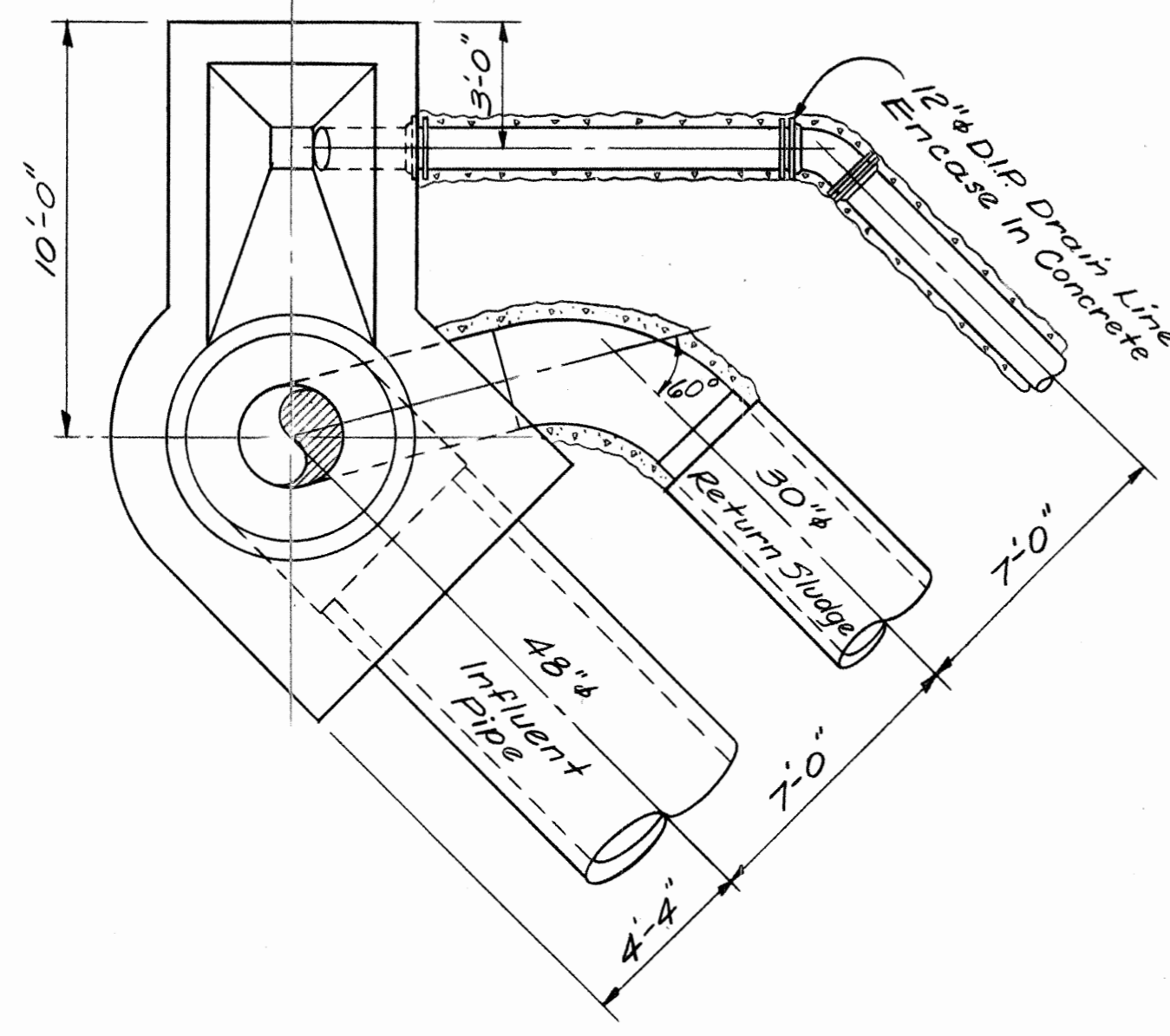
### ***Plans/Drawings***

# **KWRP Final Settling Tank Catwalk Structural Rehabilitation**

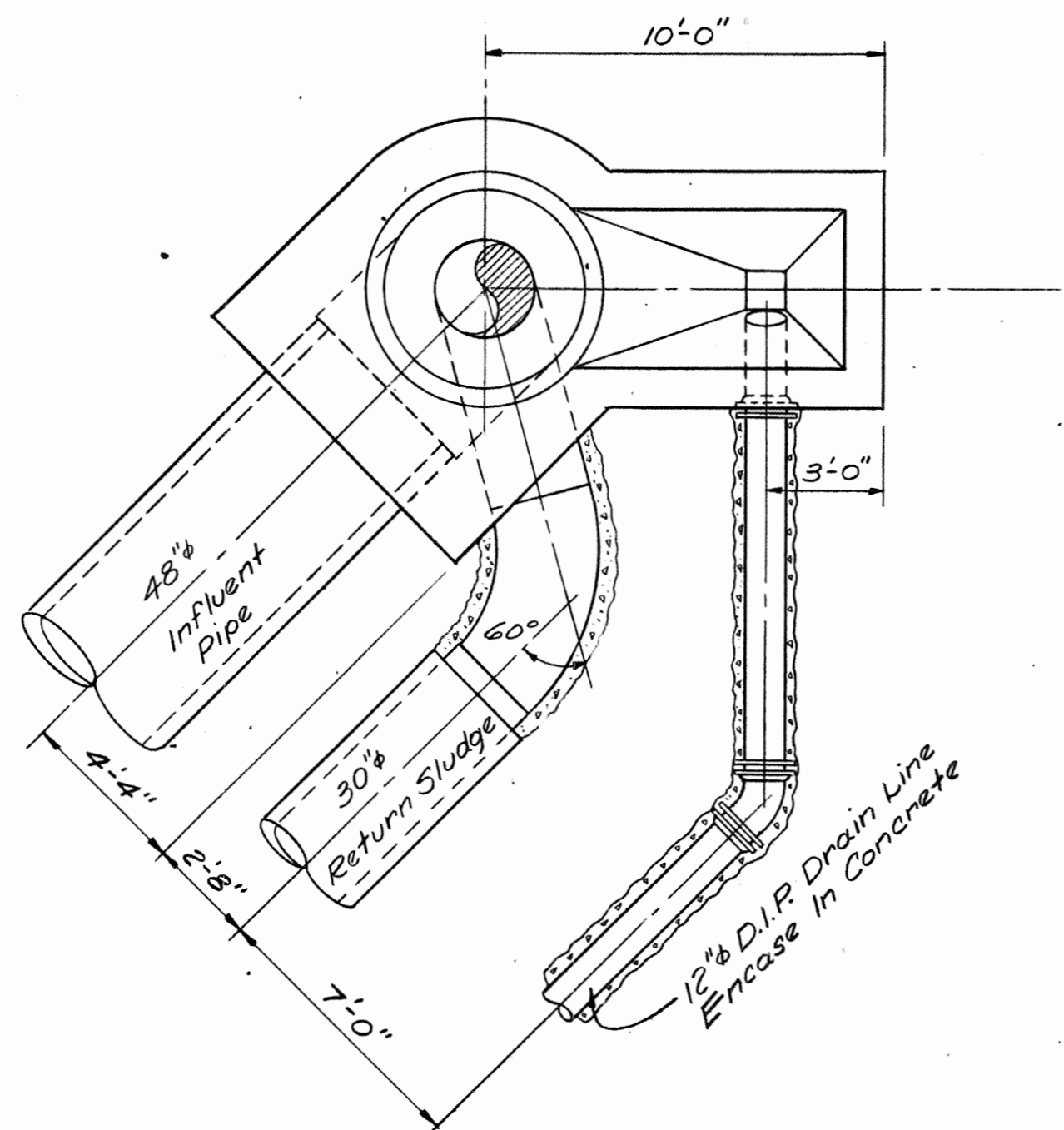
**Bid Reference #: 91359-006.0**

**May 2026**

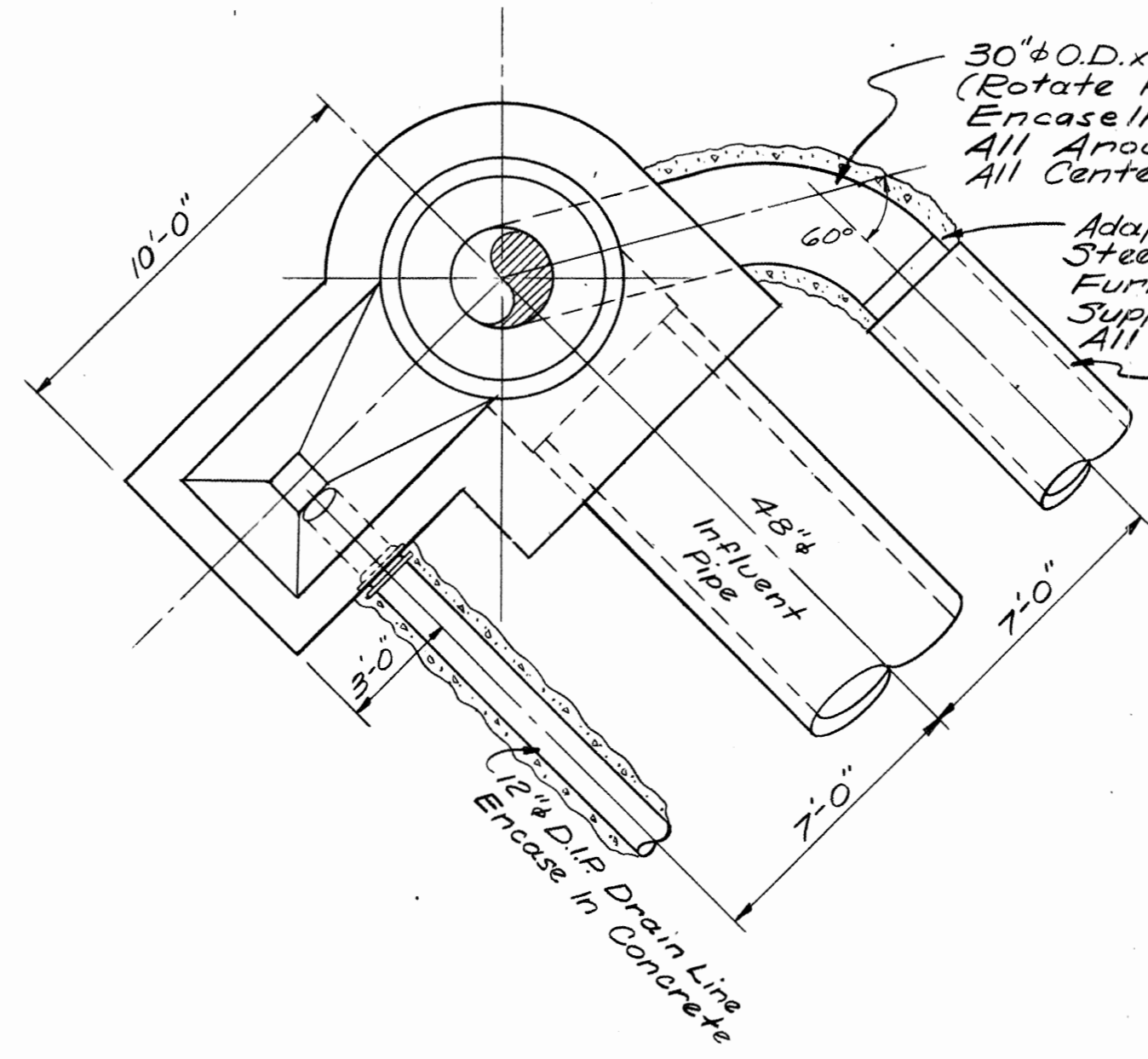




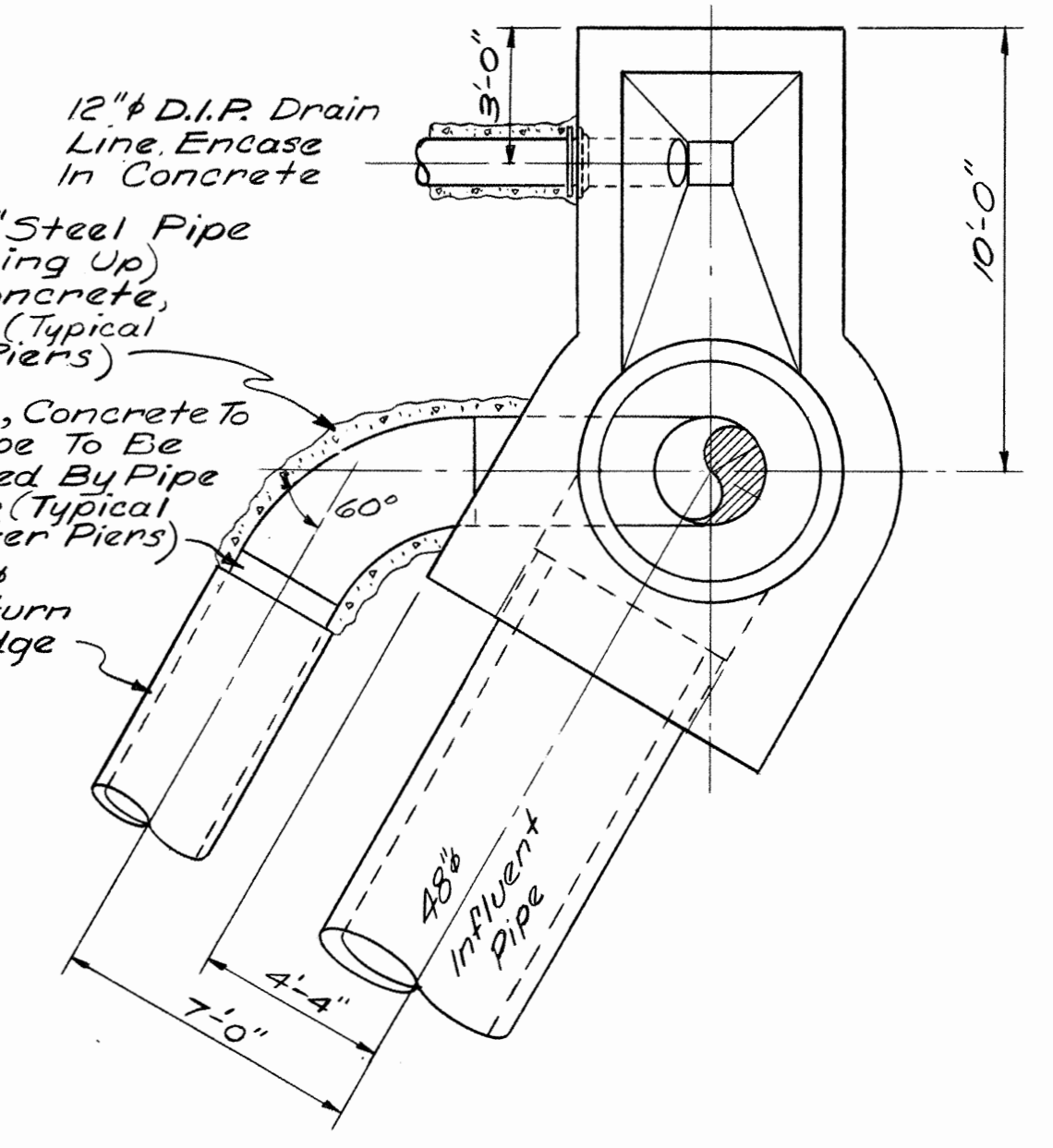
PLAN  
FINAL SETTLING TANK NO.8 CENTER PIER



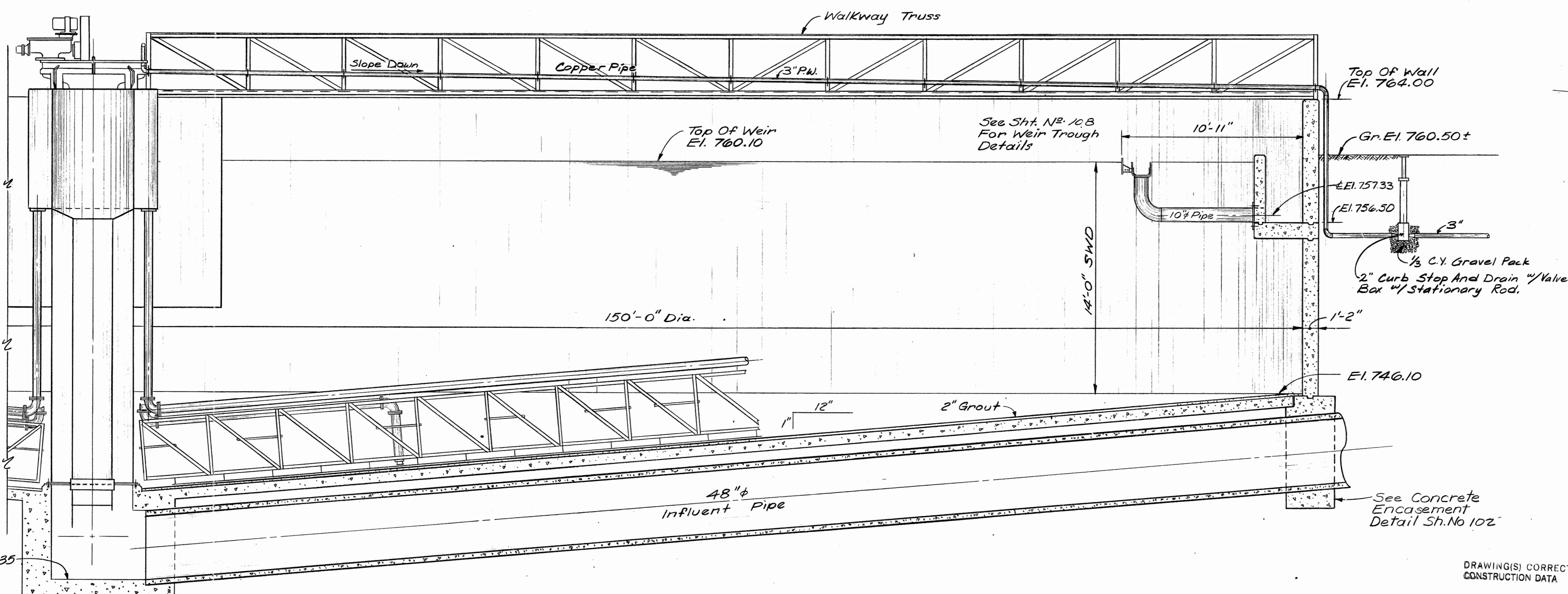
PLAN  
FINAL SETTLING TANK NO.7 CENTER PIER



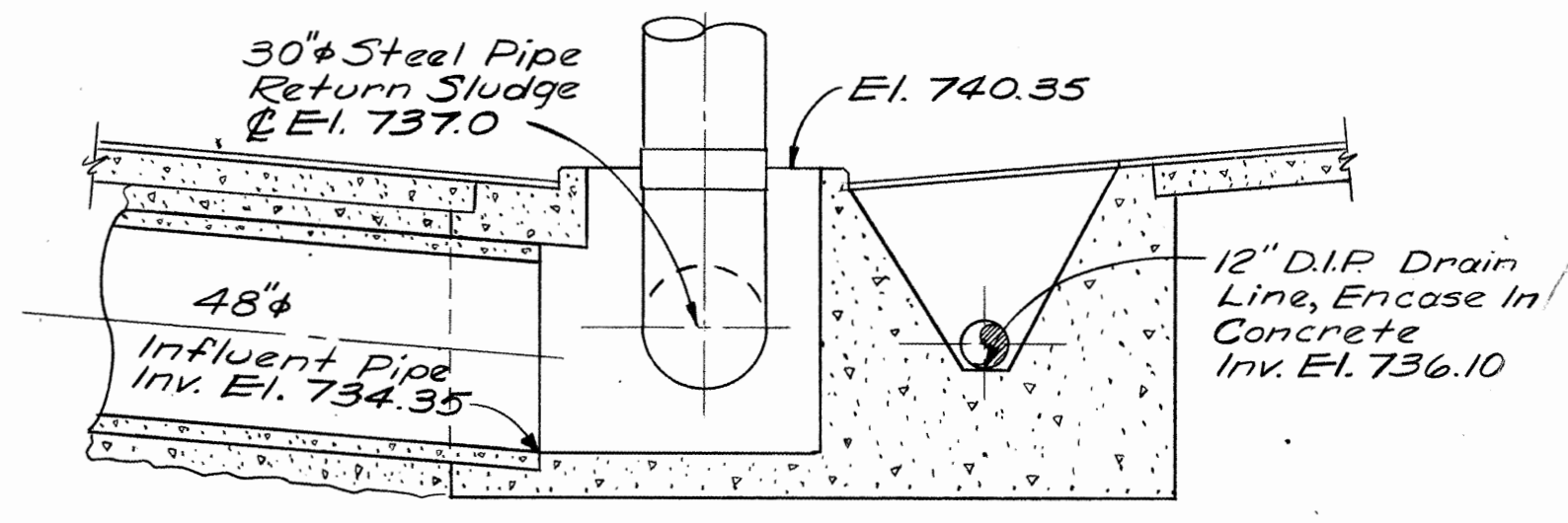
PLAN  
FINAL SETTLING TANK NO.6 CENTER PIER



PLAN  
FINAL SETTLING TANK NO.5 CENTER PIER

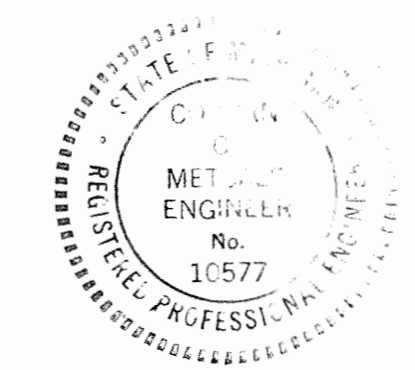


TYPICAL FINAL SETTLING TANK SECTION



TYPICAL CENTER PIER SECTION

DRAWING(S) CORRECTED WITH AVAILABLE CONSTRUCTION DATA By *RM* Date *5/88*



KALAMAZOO, MICHIGAN WASTEWATER TREATMENT PLANT ADDITIONS CONTRACT NO. 40		FINAL SETTLING TANKS PIPING AND EQUIPMENT SECTIONS & DETAILS	
JOB NO. 17-981		JONES & HENRY ENGINEERS LIMITED 2000 W. CENTRAL AVE. TOLEDO, OHIO	
NO. DATE REVISIONS BY		SHEET NO. 106	
SCALE DESIGN LAYOUT DRAWN CHECKED		DATE	
1/4"=1'-0"		OF 184	



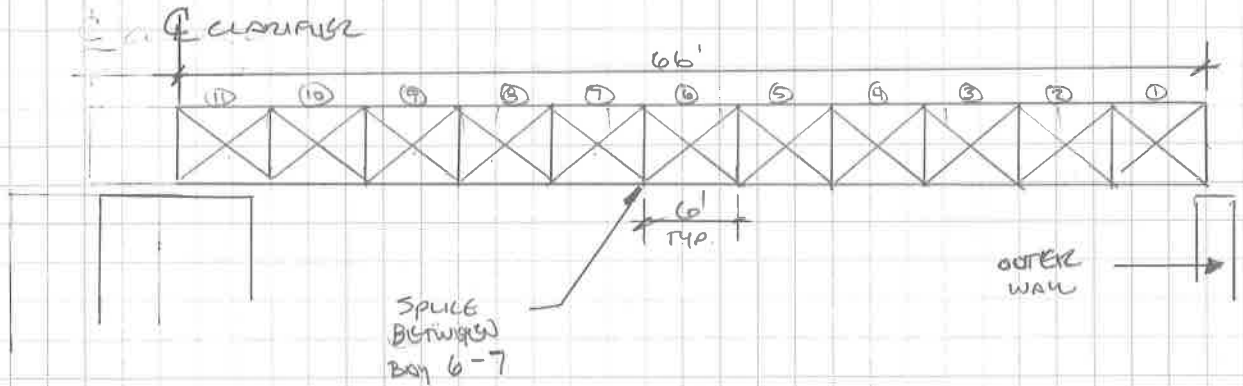
Kalamazoo WWTP Clarifier Walkways  
 TROSS ANALYSIS

PROJECT WORK SHEET

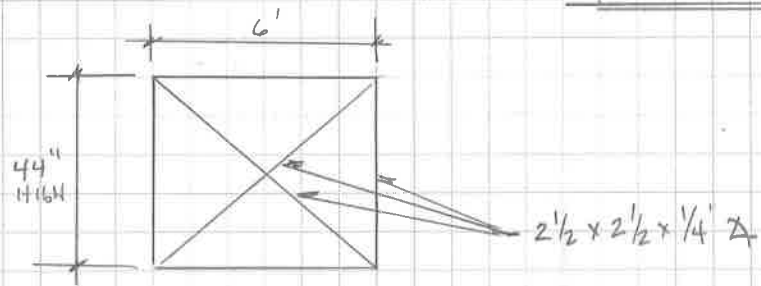
CATWALK NUMBERING INCREASES SOUTH TO NORTH.

\* RIGHT & LEFT IS RELATIVE TO LOOKING @ CENTER OF CLARIFIER

ALL CATWALKS ARE PAINTED STEEL TRUSS

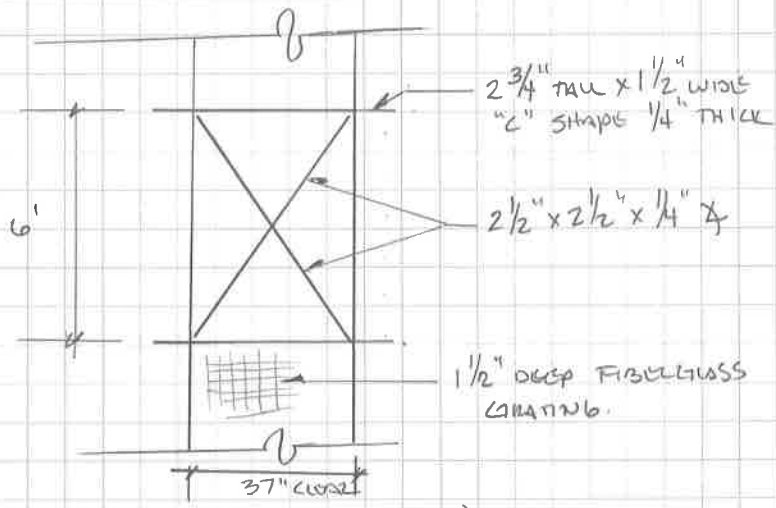


ELEVATION



INDIVIDUAL BAY ELEV.

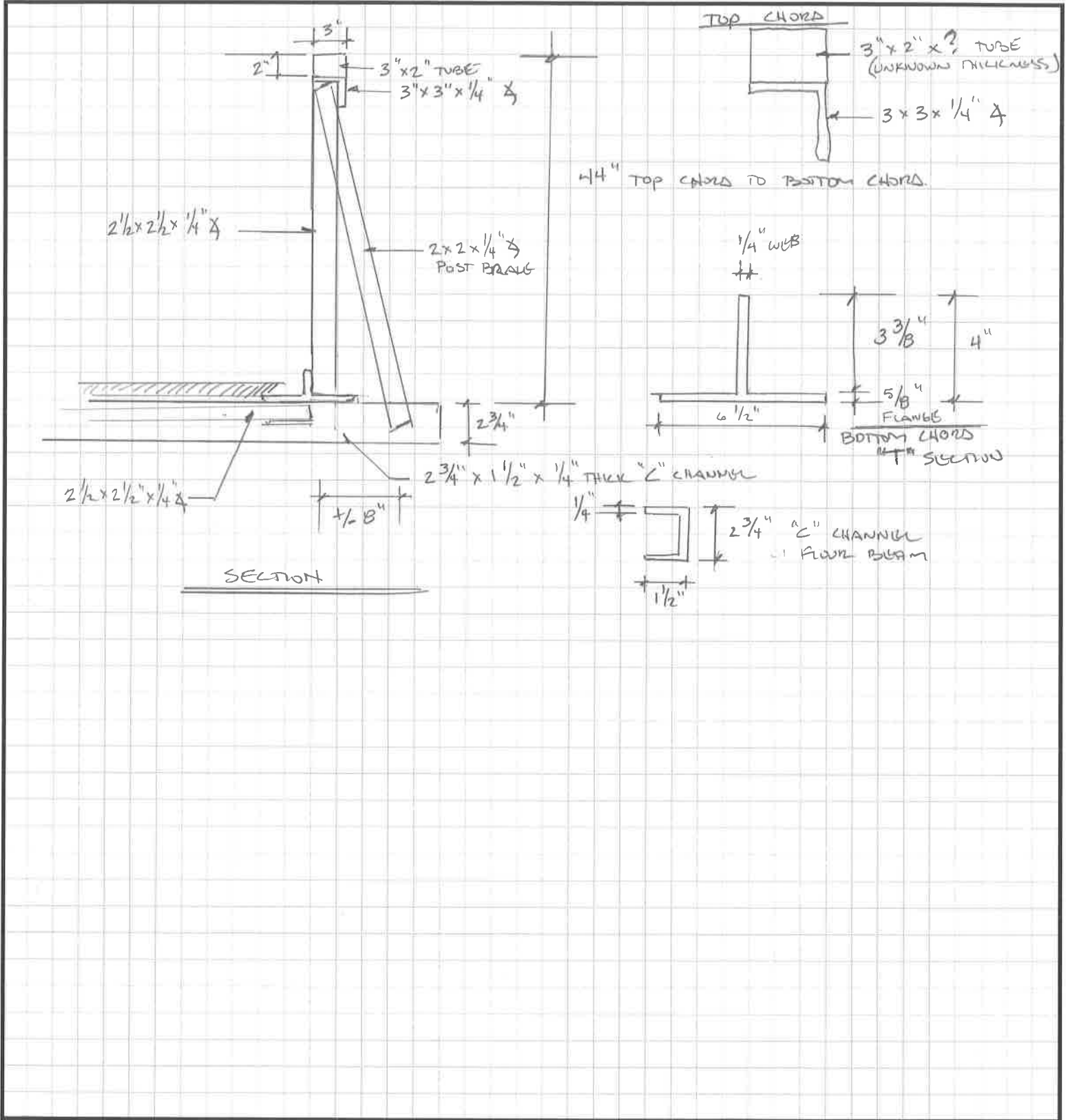
\* ALL CONNECTIONS WELDED EXCEPT FIELD SPICE



PLAN (IND. BAY)

SUBJECT FIELD NOTES = ALL CATWALKS	BY DATE	SHEET NO. 1 OF 4	JOB NUMBER
---------------------------------------	------------	---------------------	------------

PROJECT WORK SHEET



SUBJECT

FIELD NOTES = ALL CATWALKS

BY  
DATE

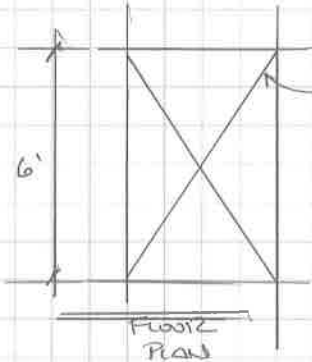
SHEET NO.  
2 OF 4

JOB NUMBER

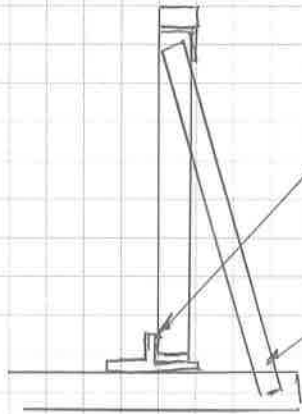
PROJECT WORK SHEET

CATWALK #5

ALL DAMAGE IS ON RIGHT SIDE  
LEFT SIDE IN GOOD CONDITION



60% SECTION LOSS @ CONNECTION  
ON (RIGHT SIDE)



RIGHT SIDE WEB OF LOW CHORD 50% SECTION LOSS  
FLANGE OF LOW CHORD 20% SECTION LOSS

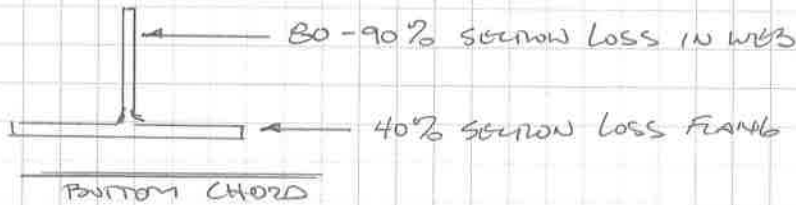
MOST BRACES HAVE 30%  
SECTION LOSS WHILE  
SEVERAL HAVE 70%  
(ALL RIGHT SIDE)

\* GENERAL SAFETY NOTES : CONSIDER ADDING SAFETY TIE  
FOR ALL CATWALKS  
RING BETWEEN CLARIFIER #5 & #6  
AND ONE BETWEEN #7 & #8

PROJECT WORK SHEET

CATWALK #6

LOW CHORD ON BOTH SIDES IN FIRST 6 BAYS TO SPLICE

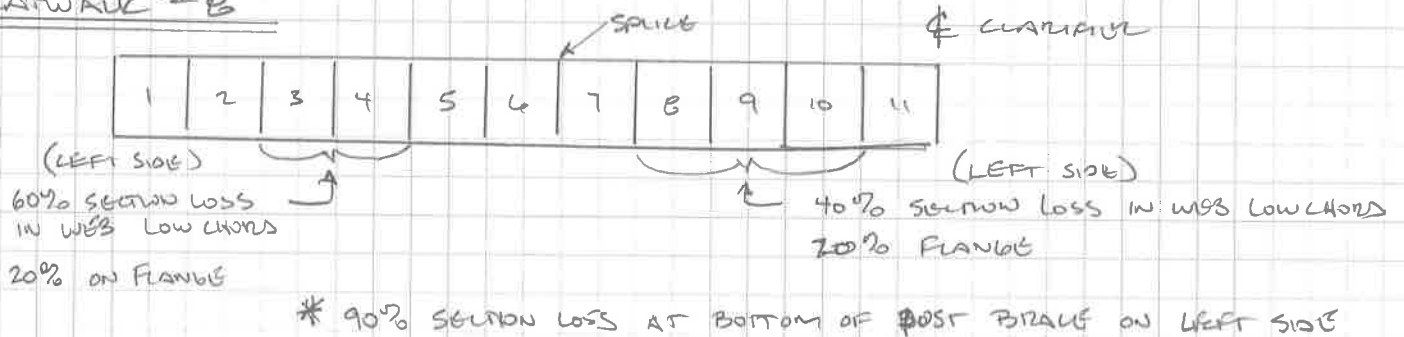


NOTE: TOLD CITY IN FIELD TO LIMIT ANY ACCESS ON CATWALK TO ONE PERSON AT A TIME.

CATWALK #7

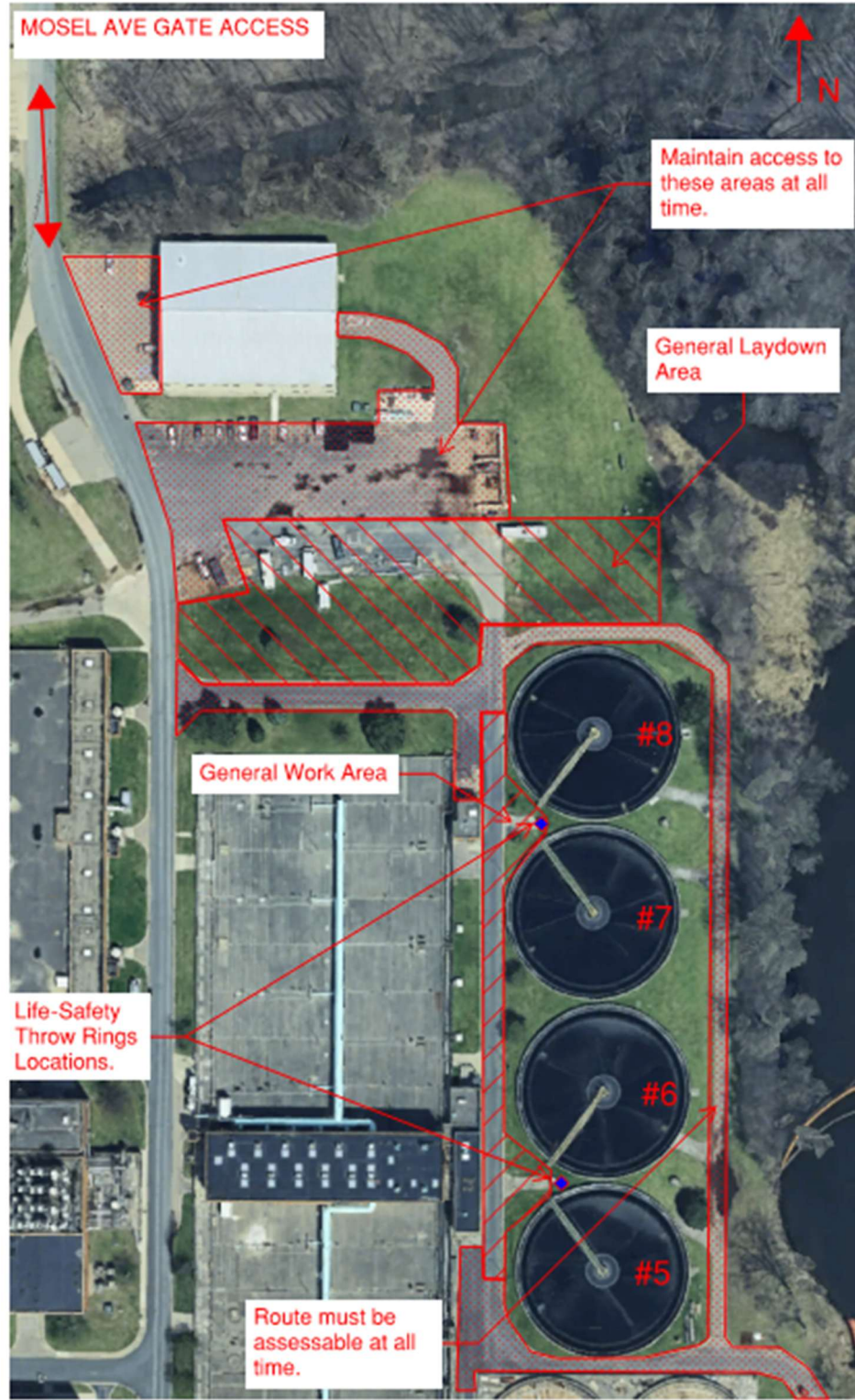
- OVERALL GOOD CONDITION
- 10% SECTION LOSS ON BOTTOM FLANGE OF LOW CHORD ON LEFT SIDE.

CATWALK #8



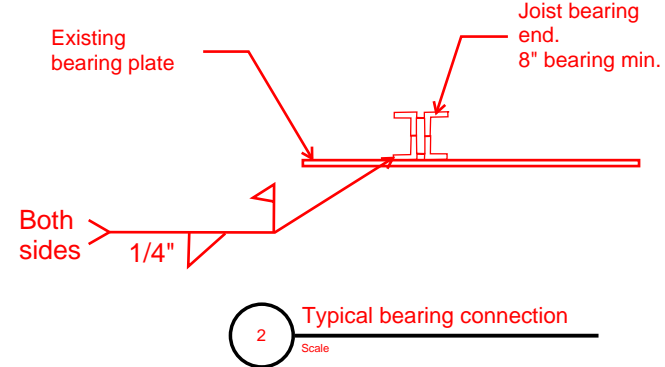
# Exhibit C – Site and Access Maps

## Site Map





# Exhibit D - Connection Details

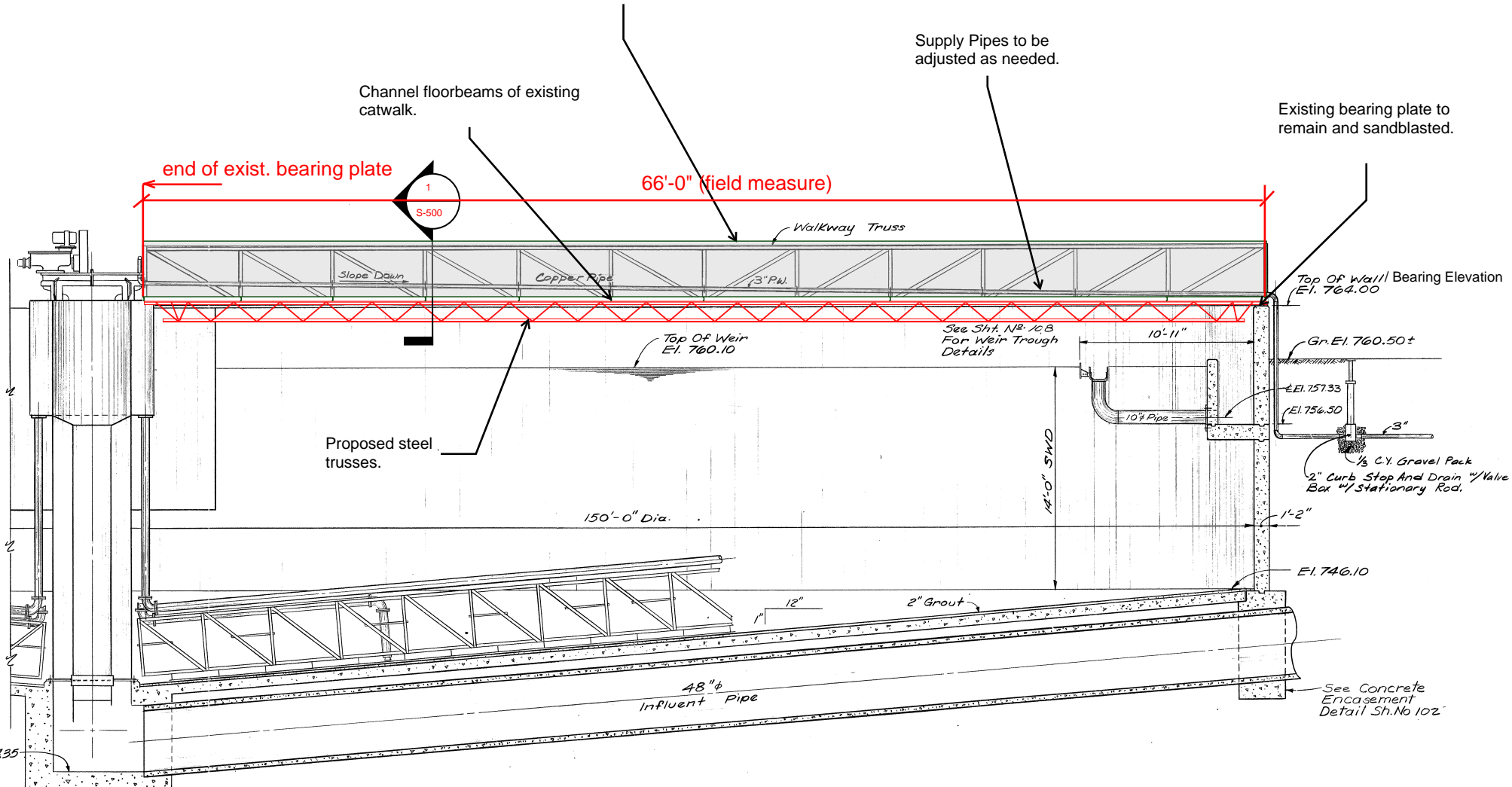


Typical steel truss catwalk to be supported on proposed steel trusses. Frame shall be sand blasted and repainted or coated.

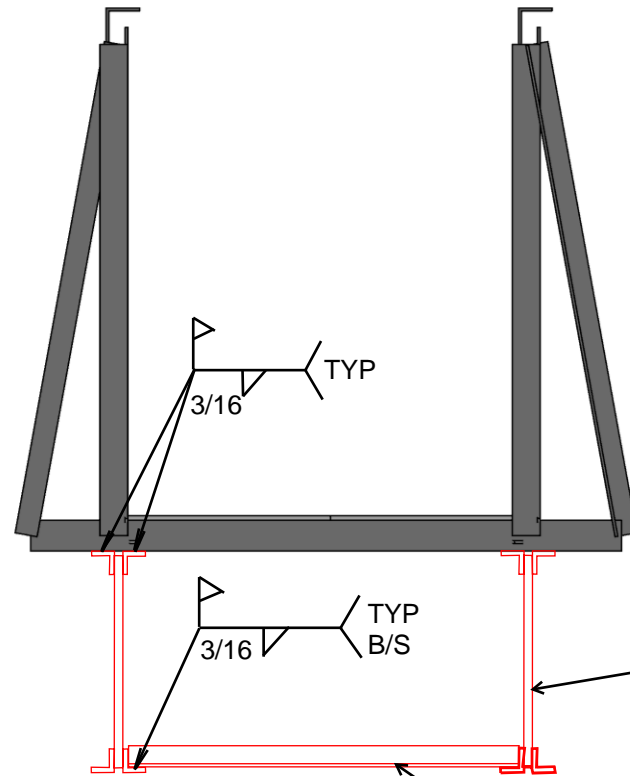
Supply Pipes to be adjusted as needed.

Channel floorbeams of existing catwalk.

Existing bearing plate to remain and sandblasted.



**TYPICAL FINAL SETTLING TANK SECTION**



Notes:

1. CLEAN EXISTING STEEL AT WELD POINTS TO SSPC-SP3 FINISH. REMOVE GALVANIZING, PAINT, SURFACE CORROSION.
2. FIELD PAINT ALL EXISTING STEEL AND CONNECTIONS WITH A RUST-INHIBITIVE HIGH-BUILD ZINC-RICH PRIMER AND TOP COAT (MIN. 5 MIL DFT EACH)

36LH07 steel joists  
Series. Typ.

L2x2x1/4" at 72" o.c.  
matching channel floor  
beam spacing and  
alignment.

**1** Typical Brace Detail  
Not to scale