



MANAGEMENT SERVICES DEPARTMENT  
 PURCHASING DIVISION  
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 Kalamazoo, Michigan 49007-4796  
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**ADDENDUM #2**  
**March 16, 2022**

**TO: ALL Prospective Bidders**  
**PROJECT: Bronson Park Mound Improvements-REBID**  
**BID REFERENCE #: 98852-064.0**  
**BID OPENING DATE/TIME: **March 24, 2022 @ 3:30 p.m. Local Time****

The purpose of this addendum is to clarify and/or modify the Drawings and/or Specifications for this project. All work affected is subject to all applicable terms and conditions of the Bidding and Contract Documents.

1. **NOTE: New Bid Due/Opening Date/Time: March 24, 2022 @ 3:30 p.m. Local Time.**
2. **Pre-Bid Meeting Minutes provided by OCBA – See Attachment #1**

Questions related to this addendum may be addressed to Patrick McVerry at [mcverryp@kalamazoo.org](mailto:mcverryp@kalamazoo.org) and Rachel Hughes-Nilsson at [rhnilsson@ocba.com](mailto:rhnilsson@ocba.com).

The Addendum can be viewed and downloaded from the City’s website at <https://www.kalamazoo.org/bidopportunities>.

**In order for a bid to be responsive, this signed and dated addendum must be returned with your bid.** If you have already submitted your bid, acknowledge receipt and acceptance of this addendum by signing in the place provided and returning it to the undersigned and it shall be incorporated in your bid. Please identify your return envelope with the bid reference number and project description.

Sincerely,

**Michelle Emig**  
 Purchasing Division Manager

c: Patrick McVerry, Parks & Recreation  
 Rachel Hughes-Nilsson, OCBA

FIRM: \_\_\_\_\_

SIGNED: \_\_\_\_\_

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

(Type or Print)



## **ADDENDUM #2**

### **Attachment #1**

#### *Pre-Bid Meeting Minutes*

**Bronson Park Mound Park Improvements-REBID  
Bid Reference #: 98852-064.0**

**March 2022**



O'BOYLE, COWELL,  
BLALOCK & ASSOCIATES, INC.

350 E. Michigan Avenue, Suite 415  
Kalamazoo, Michigan 49007

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SUBJECT: BRONSON PARK MOUND LANDSCAPING IMPROVEMENTS - REBID  
Kalamazoo, Michigan

ADDENDUM NO. TWO

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The purpose of this addendum is to obtain pricing and define proposed changes to the Drawings and Specifications for this project. All work affected is subject to all applicable terms and conditions of the Bidding and Contract Documents.

**Item No. 1 Revised Pre-Bid Site Visit Sign-in Sheet**

See attached.

**Item No. 2 Additional Contractor Questions**

- 1) **Question:** Addendum #1\_Pre-bid Meeting Minutes - Item 7 indicates the contractor is to enclose the mound with orange snow fencing with signage provided by the City of Kalamazoo. Is this required for the duration of the project or only during the June 4th weekend?
  - a. **Answer:** Yes, this is only required during the June 4<sup>th</sup> weekend.
  
- 2) **Question:** Addendum #1\_Pre-bid Meeting Minutes - Item 19 indicates there will be local and Tribal volunteers to assist in the plantings on the mound and that the contractor will be responsible for delivery and coordination with volunteers. To help clarify the requirements, is the contractor to exclude the labor for planting those actual materials since volunteers may be doing this work? Is the landscape contractor responsible for proper layout of each plant that is to be planted by the volunteers?
  - a. **Answer:** Yes, the contractor would exclude the labor for planting the actual materials since volunteers will be doing this work. The landscape contractor should include guidance/supervision on the overall layout of the plants.
  
- 3) **Question:** Addendum #1\_Pre-bid Meeting Minutes - Item 21 Contractor Question c/d indicates that the City of Kalamazoo will be laying out the five areas of interest. Will the City also be laying out the perimeter of the mound improvements or is the contractor responsible for this? Please also confirm if the City will be responsible for laying out the new concrete improvements or if the contractor is responsible.





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- a. **Answer:** The contractor will be responsible for the layout of all mound improvements, including the perimeter layout. The City will be responsible for the layout of the new concrete improvements, not the contractor.
  
- 4) **Question:** Addendum #1\_Pre-bid Meeting Minutes - Item 21 Contractor Question i/j references the (4) new signs. Please confirm if the contractor is responsible for purchasing and installing all (4) of the new signs and that the Owner will only be providing artwork and messaging for the sign manufacturer's use in creating the signs.
  - a. **Answer:** The contractor is responsible for the purchase and installation of all (4) signs. The Owner will only provide the digital JPEG files to be sent to the sign manufacturer for the sign panel production.
  
- 5) **Question:** Project Specification Section II Bid and Award provides a detailed breakout to be completed for the bid. This project will include other general requirements, such as project supervision, temporary protection of existing surfaces, bond, fee, etc. that do not have a clear line item. Is the contractor to spread all other costs out evenly throughout the line items or will this form be revised to include a line item for "Other Costs"?
  - a. **Answer:** Yes, please spread out "other costs" evenly into the line items on the bid form included with the bid documents.
  
- 6) **Question:** Will this project require a 3rd party on site materials inspection and testing company for testing subgrade compaction where new concrete is being installed or for the new concrete itself? If yes, with the City be responsible for this?
  - a. **Answer:** No, a 3rd party site materials inspection and testing company will not be required for this project.
  
- 7) **Question:** Specification Section 015000\_Paragraph 1.4 indicates that the contractor is responsible for use charges for sewer, water, and electricity. Is this correct? Will water and electricity be available at the site for the contractors use free of utility charges?
  - a. **Answer:** Yes, water and electricity will be available to the contractors free of charge during construction.





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- 8) **Question:** Project Plan Sheet C1.0\_Detail 1 requires the contractor to use 4' tall farm type galvanized wire fence for tree protection. Please confirm if this product is required or if plastic orange type snow fencing is acceptable.
- a. **Answer:** Plastic orange-type snow fencing will be acceptable for tree protection.
- 9) **Question:** Project Plan Sheet C4.0\_Detail 2 provides a cross section of the mound improvements and indicates 2" thick organic mulch on the slope of the mound and 3" thick organic mulch at the outside edge of the mound. Specification Section 329300\_Paragraph 3.4.A.1 indicates installing an average of 3" thick mulch. Should the entire mound receive 3" thick mulch or should the slope receive only 2" as detailed on the project plan?
- a. **Answer:** A 2" depth of mulch should be installed around ground cover plants and a 3" depth of mulch should be installed around the perennial plants.
- 10) **Question:** Project Plan Sheet C4.0\_Detail 2 provides a cross section of the mound improvements and indicates 8" of planting soil with 2" of mulch being installed after the existing sod is removed. Please confirm if there are specific spot elevations or contours that the contractor is responsible for matching.
- a. **Answer:** There is no existing information on the depth of the existing sod on the mound, so there are no specific elevations or contours that the contractor is responsible for matching on the mound. The contractor must match the planting soil, mulch, and aggregate material depths as shown in the Drawings and adjust with the existing grades. If there are discrepancies or questions during or after the sod removal, please contact the Landscape Architect for review.
- 11) **Question:** Specification Section 312000\_Paragraph 2.1 contains several types of soil materials. What type of material should be used under the new Grandfather and Grandmother stones for the "compacted aggregate base" noted on the project plans?
- a. **Answer:** Specification Section 31200, Part 2, Section 2.1 – Materials, please refer to Item E. *Base Course: Material complying with the requirements of MDOT 21AA.* Item D. *Subbase Material: Material complying with the requirements of MDOT Class II sand* will also be acceptable.





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**12) Question:** If plants are being installed by Volunteers, is the landscape contractor still held responsible for the warranty of such plants?

a. **Answer:** Yes, the contractor will be held responsible for the warranty of the plants.

**13) Question:** Are existing utility drawings available for the area where lawn sprinklers are being installed? We are asking for these to help the sprinkler contractor understand the logistics of the install and where any delicate hand work would be required.

a. **Answer:** Yes, the Contractor will be provided with irrigation and electrical utility line as-built plans for coordination. The City will also mark the existing fiber optic line that runs east-west through the space for the Contractor.

**14) Question:** Is it possible the bid date can be extended by a week or so for this project to allow contractors additional time for assembling bids?

a. **Answer:** Yes, the bid date has been extended to Thursday, March 24<sup>th</sup> at 3:30 pm.

**15) Question:** Is temporary chain link construction fencing required around the entire project area for the duration of construction?

a. **Answer:** The contractor will need to decide how best to secure the site during the construction period. Construction fencing is encouraged but not required. The contractor is required to secure the site each night from any potential vandalism, theft, or injury to pedestrians.

END OF ADDENDUM



**CITY OF KALAMAZOO  
Sign-in sheet**

**Site Inspection Visit**

**Bid Ref#98852-064.0; Bronson Park Mound Improvements**

**Date:**

YOUR NAME <i>JEFF SUGLER</i>	YOUR NAME <i>RYAN COLLINS</i>
COMPANY NAME <i>EXTENSIVE LAWN CARE</i>	COMPANY NAME <i>FREDERICK CONSTRUCTION,</i>
COMPANY ADDRESS <i>6582 N. SPRING RD K-200</i>	COMPANY ADDRESS <i>120 E. BAUMIE ST. STE. 100, NIPESBURG, MI</i>
PHONE <i>269-349-3705</i>	PHONE <i>269-484-4618</i>
FAX <i>269-388-9779</i>	FAX
EMAIL <i>JSugler@comcast.net</i>	EMAIL <i>Ryan.collins@frederickconstruction.com</i>
YOUR NAME	YOUR NAME
COMPANY NAME	COMPANY NAME
COMPANY ADDRESS	COMPANY ADDRESS
PHONE	PHONE
FAX	FAX
EMAIL	EMAIL
YOUR NAME	YOUR NAME
COMPANY NAME	COMPANY NAME
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